SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE

RAILWAY ROAD, NARNAUL,
123001
www.gcnnl.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. College, Narnaul, established in 1954 and recognized under Sections 2(f) and 12(B) of the UGC Act, now stands as a premier multi-faculty, multidisciplinary, **co-educational** institution affiliated with Indira Gandhi University, Meerpur accredited B+ in its 2nd Cycle of Accreditation by NAAC. It is one of the leading colleges in the state dedicated to holistic development, situated in Narnaul, in the district of Mahendergarh, south Haryana. **Narnaul** is a city, a Municipal Council, and location of headquarters of the Mahendragarh district in the Indian state of Haryana.Since its inception, the college has been committed to nurturing young minds and removing socio-economic barriers and discrimination.

The college is administered by the **Haryana Government** (https://haryana.gov.in/) through the **Department of Higher Education, Panchkula** (https://highereduhry.ac.in).

College has lush green campus sprawling over 25 acres. The built-in area encompasses six separate buildings that comprises of well-furnished airy teaching blocks, library, the administrative offices and a state-of-the-art multipurpose auditorium with a seating capacity of about 700.

The library lends itself to a quiet and reflective ambience for the students. It is well-stocked with plothera of books and various e-journals.

The college currently offers 12 full-time PG courses, 7 UG courses, and 1 PG diploma course, along with certificate courses. We have a highly qualified and dedicated faculty guided by the code of ethics who are committed to imparting value-based education to its students. All stakeholders work within the institutional policies and practices so as to satisfy the Vision and Mission of the college.

The College is committed to making students conscious of their social responsibility through outreach programmes organized by NSS, NCC, YRC, subject society, sports clubs, etc. to enhance students' social awareness and sensitivity towards the upliftment of the underprivileged sections of society.

Vision

To have a positive impact on society by providing innovative, affordable education to students by equipping them with the knowledge and skills necessary to succeed in their chosen field and helping them to reach their full potential and become future leaders, business owners, and, most importantly, good human beings.

Mission

• To support a better educational environment by offering state-of-the-art infrastructure and quality human resources and helping students attain academic brilliance and civic culture and become enlightened citizens.

• To prepare students from different sectors of society to compete globally and attain leadership qualities for sustainable nation-building.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Multi-faculty, multidisciplinary institution with multiple programmes and courses.
2. The college has a lush green campus sprawling over 25 acres with 3 teaching blocks, 2 seminar halls, one multipurpose hall, a girls common room, a sports ground, a resourceful library, laboratories, etc.
3. Various scholarship schemes are available for the SC/BC/ Meritorious students to overcome social inequality and reward achievements.
4. The college offers 12 PG courses, 7 UG courses, and 1 PG diploma which is one of its kind in the entire locality, with an intake of 1910 students every year.
5. Highly qualified and competent faculty (more than 60% of the staff on rolls are Ph.D).
6. Galaxy of notable high-profile alumnae, including NRIs, IAS etc.
7. Regular seminars, expert talks, workshops, and other academic activities are organized to supplement the college's teaching.
8. Our students bring laurels by consistently achieving top university positions in academics, sports, and other extracurricular activities.
9. The college is entrusted with organizing zonal-level and district-level events like essay writing competitions, science quizzes, science exhibitions, and so on.

Institutional Weakness

1. **Limited academic flexibility** - The college being affiliated with Indira Gandhi University is bound to follow the curriculum devised by the University and state government norms and therefore does not allow full academic flexibility in designing the course content, which is usually not in sync with the latest global standards.
2. The paucity of non-teaching staff puts an extra burden on teaching staff. They have to perform additional institutional duties apart from the academic ones.
3. The institution's location in a socially and geographically disadvantaged area in south Haryana prevents its students from having the same exposure to the industry as students in Delhi NCR.

Institutional Opportunity

1. Implementation of NEP-2020 would offer us opportunity to revise our academic strategy.
2. More MoU with the industry and academic institutes.
3. Contribute towards social and economic upliftment of students and citizens at large.
4. Contribute towards nation-wide development and promote the Indian Knowledge System.
5. Motivating faculty to prepare MOOC courses for SWAYAM/NPTEL.
6. Introducing new skill-based courses from time to time to meet the industry requirements.
7. Strengthening placement and research activities.

Institutional Challenge

1. Inculcate more employability skills under the existing academic framework.
2. To implement Choice Based Credit System and NEP 2020 Academic bank of credit framework.
3. Mushrooming of private institutions in the region poses an academic challenge to the institution.
4. It is a challenge to obtain the Grants and Funding for various activities.
5. Most of the students hails from rural and low to mid socio-economic background. They need additional nurturing & care compared to peers.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution is affiliated with Indira Gandhi University, Meerpur and it strictly adheres to its norms and guidelines. The college offers 12 PG Courses, 7 UG Courses and one PG diploma.

The college adheres to the Complying with the Elective course system and curriculum designed by the affiliating university is delivered through a well - planned and documented process.

The **Indira Gandhi University's Academic Calendar** provides guidelines for the admission schedule, teaching days, Continuous Internal Evaluation. Hitherto institution functions as per a structured Academic Calendar which is an important document that helps in planning and execution of curricular, summer and winter vacations, teaching terms throughout the session. The Calendar is open to revision in response to students' requests, preferences and situational contingencies.

Several members of the college faculties are on the members of Board of Studies, the Academic Council and university court of Indira Gandhi University, Meerpur and help to bring about required changes in curriculum from time to time.

Members of the faculty are also engaged as university paper setters, paper evaluators and mentors to bring about academic excellence and student satisfaction and to ensure a holistic and value-based education.

Many courses offered by the institution involve experiential learning, which entails project work, fieldwork, and internships at different levels.

Student assessment is based on Comprehensive Continuous Evaluation through class tests, assignments/presentations, peer evaluations, GDs, etc. Students have to go through internal as well as external evaluation process. In addition to this, seminar and self study is part and partial of the curriculum for which separate awards are given to the students.

Critical issues related to Ethics, Gender and Human Values are an integral part of the teaching and learning process in various courses and are also addressed through various activities of clubs and societies. All students need to appear in compulsory environment studies paper.

Feedback from various students, parents, alumni, and parents is collected and analyzed from time to time, and the suggestions, where possible, are subsequently implemented in the relevant area to enhance academic excellence, which is available on the institution's website.

Teaching-learning and Evaluation

1. Student Enrolment and Profile:

1. The College forms a popular choice among the admission aspirants.

2. Admissions are made on academic merit. Admission process is online and administered by the department of higher education at state level. (https://admissions.highereduhry.ac.in/)

3. More than 80% seats are filled during the admissions process.

4. The college follows the reservation policy of the state government, and more than 70% seats earmarked for various reserved categories are filled.

2. Student Teacher Ratio:

1. The college has 142 sanctioned strengths for teaching faculty right now.

2. Teachers share the unmet workload so that all classes are met and students do not suffer.

3. Teaching- Learning Process: Overall teaching-learning process is student centric with some salient features like:

1. Different pedagogical approaches are followed to meet the student's requirements. 2. Students are encouraged to participate through group discussions, seminars and make powerpoint presentations to build their self-confidence.

3. Students are encouraged to participate in activities like science quiz and exhibition at different levels to showcase their innovative ideas and enhance their scientific temper. 4. Students are encouraged to participate in various co- and extra-curricular activities like NCC, NSS.

5. Students are nurtured by teachers to improve critical thinking, creativity, and problem-solving attitude.

4. Teacher Profile and Quality

1. Teaching staff is experienced, well versed, and qualified in terms of qualifications specified by the UGC and the State Government.

5. Evaluation Process and Reforms:

1. The mechanism of internal & external assessments is transparent. Guidelines issued by the affiliating university in this regard are followed in true letter and spirit.

2. Students are assessed at regular intervals during the academic session.

3. Semester-end examinations are conducted and monitored by the affiliated university itself.

4. Student grievances are redressed with highest priority level in a time-bound and efficient manner.

6. Student Performance and Learning Outcomes: POs, PSOs and COs are shared with students over the website well in advance and academic delivery is aligned with these parameters.

6. Pass percentage of Students during last five years: Pass percentage of the college has always been above the university average.

7. Student Satisfaction Survey: Regular surveys are conducted to measure student satisfaction level and make adaptive changes accordingly

Research, Innovations and Extension

The college is primarily an undergraduate college. The college is thriving for excellence in research and offers ample opportunities for co- and extra-curricular activities for students. Throughout the year extension activities are held in collaboration with the neighbourhood. Government College, Narnaul promotes the creation and transfer of knowledge through research, extension activities, outreach programs, skill enhancement and collaborations. The college does not have any recognized
research center of the affiliating university or any other agency. However, the college encourages research by providing all possible facilities in the form of laboratories and library to the teachers and students. Students get a basic knowledge of research work by doing practical and projects in the college laboratories and field work. College provides ICT facilities like computers, internet/Wi-Fi connections to the researchers. Numerous books and research papers have been published by the faculty with publishers of national and international repute. College works
towards promoting the culture of innovation and entrepreneurship among students and faculty by organising workshops, training programmes, expert lectures and interactive sessions with successful personalities. The College supports collaboration with industry and other educational institutes. Faculty members participate in collaborative research with faculty of other educational institutes and publish research papers. Students participate in industrial and academic training for better research and job prospects. Apart from academic activities, students are engaged in sports, cultural, religious and social activities through different programmes round the year like Blood donation camps, Swami Vivekanand Jyanti, Gandhi Jayanti, Shaheedi Divas, NSS and NCC camps, Van Mahotsav week, Tree plantation Drive, cleanliness drive, rallies and poster making competitions on gender issues etc. All these programs lead to holistic development of the students so as to make them good and responsible citizens of the country. Students areencouraged to take part in rallies, processions for creating awareness among citizens on various issues like, social, environmental, religion and health. To prepare the students for better career opportunities in future. NSS units of the college organize lectures on cleanliness and hygiene, healthcare, dowry system, female foeticide, environmental issues etc. NSS camps are organized in rural areas or in localities outside the city in which persons from rural background, slum areas also participate in deliberations. NSS units organize training in basic first-aid and literacy campaigns. People and students from rural background participate in such programs.

Awards and recognitions: our student Anshu yadav got best volunteer award at University level and also best camper during adventure camp.

Infrastructure and Learning Resources

The college has dedicated funds to enhance its infrastructure, focusing on various facilities catering to technological advancements and holistic student development. This initiative encompasses procuring IT resources such as computers, projectors, printers, and the establishment of intelligent classrooms. Alongside these technological upgrades, the college takes pride in its well-rounded cultural activities and sports offerings. Infrastructure:

1. Physical Infrastructure:

? The college has adequate physical facilities, including classrooms, laboratories, and recreational spaces, which are fundamental for creating a conducive learning environment.

? Modern and well-maintained buildings contribute to a positive atmosphere that enhances students' overall educational experience.

2. Technological Infrastructure:

? Embracing cutting-edge technology, including smart classrooms, e-digital studios, video conferencing, and interactive learning tools in the digital lounge, is crucial for cultivating a technologically advanced educational ecosystem.

? Reliable internet connectivity and easily accessible digital platforms facilitate remote learning, particularly during global challenges..

3. Safety and Security:

? Prioritizing the safety of both students and staff is of utmost importance. CCTV continuously surveils the entire college campus to ensure a secure environment.

4. Sports Infrastructure:

? The campus boasts a range of sports facilities, including a Four Hundred running track, cricket ground, volleyball ground, and a badminton court, fostering an environment that promotes physical well-being and team spirit. Additionally, recognizing the importance of mental and spiritual development, the college provides a yoga hall for students, contributing to their aesthetic upbringing

Learning Resources:

1. Library and Information Resources:

? Well-equipped libraries stocked with diverse books, journals, and digital resources are essential for fostering research skills and providing students with access to a wealth of knowledge.

2. Laboratories and Practical Learning:

? State-of-the-art laboratories enable students to engage in hands-on learning experiences, fostering a deeper understanding of theoretical concepts in science, technology, engineering, and mathematics (STEM) fields.

3. Digital Learning Platforms:

? Integration of digital learning platforms and online resources enhances the flexibility and accessibility of education, enabling students to learn at their own pace.

4. Extracurricular Resources:

? Extracurricular activities, such as sports facilities and cultural programs, contribute to the holistic development of students, fostering teamwork, leadership skills, and creativity.

Student Support and Progression

The student is the first and most important stakeholder in the teaching-learning process whose needs vary due to the presence of various heterogeneous parameters. Hence, Student Support assumes paramount importance for the effective dissemination of quality education.

Government College Narnaul, prioritizes students as the top priority and has a well-defined mechanism for student support and progression. Several cells and committees, comprising teachers and student representatives monitored by the Principal, are effectively functioning to ensure students' academic, psychological, physical,economic, social and spiritual welfare and development. Students play a significant role in academic and administrative bodies. The college provides different kinds of stipends and **scholarships (SC/BC, merit) under** various schemes of the Government of Haryana. Financial assistance is given to the students under the "**Earn While You Learn"** scheme for working in the college for fixed hours. Many activities are organized by different departmental subject societies and cells on the college campus for holistic development.

Several extracurricular and sports activities are being conducted to facilitate the holistic development of the student to emerge as a socially matured individual. Students who excel in extra-cultural activities are provided cash prizes and awards, along with appreciation and merit certificates. There is a Career Counseling and Guidance Cell/ Placement Cell, which guides and instructs students about career opportunities and competitive exams. It provides information related to admissions and jobs through its display on the notice board. It also acquaints them with various career options through participation in job fairs. Academic support for slow learners and advanced learners exists, along with guidance to face several competitive examinations. Many students of the institution have qualified competitive examinations like NET, JRF, SSC etc and also progressed to higher levels of learning or employment.

The college has a registered alumni association that is active and frequently brings the alumni together through reunions and invitations as resource persons and chief guests. The alumni of the college have been leading figures in the political, administrative, sports, and academic fields. Over the last five years, alumni have contributed lakhs of rupees for financial assistance to college, enhancing amenities to the students.

Governance, Leadership and Management

Governance, Leadership and Management Since we are a government institution, we don't have much decentralization power, but the Department of Higher Education gives sufficient participative management freedom to the Principal, the academic head of the College, to fulfil the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the

academic year's various academic and co-curricular activities.

College empowers all its stakeholders with functional autonomy in decisionmaking, planning and institutional goal attainment by incorporating policy of Decentralization and Participative Management. Heads of various Departments and Conveners ofvarious cells/committees/subject associations enjoy full operational autonomy for carrying out the activities of their departments/cells/associations. Headsof the departments are free to plan and execute the academic activities in consultation with the faculty of the department and approval by the Principal. The list of committees is displayed at the beginning of the year on the staff noticeboard. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the college holds regular meetings with the teaching and non-teaching staff. Various issues were discussed in these meetings before arriving at a final decision. The heads of departments monitor the functioning of the multiple departments. Participative decision-making ensures the total participation of all the people concerned. Theofficeadministration of the College is headed by the Principal, under whom there are Superintendent/ Deputy Superintendent, Assistants, Clerks and other Class IVStaff members. Thus, decentralising the institution's departments and personnel helps improve the quality of its educational provisions. The Administration is alwaysopentodiscussion with the teaching and non-teaching staff, which encourages the staff's involvement to enhance the effectiveness and efficiency of the institutional process. Management of finance as per the rules and regulations set by the Directorate, Higher Education Department, Panchkula, Haryana. Decentralization and transparency in all processes of the system Internal and external auditing of accounts. College council Meeting to discuss the issues and plans and their implementation IQAC meeting to make development plans Frequent meetings of the principal and the staff to generate short- and long-term plans Existence of formal and informal grievance redressal mechanisms for both the students and the staff.

Institutional Values and Best Practices

Government College, Narnaul curriculum includes courses on human rights, governance and gender equality, professional ethics, and environmental sustainability. Gender Sensitization programmes run by the gender sensitization women Development, women cell. NSS, YRC, NCC, Legal literacy cell, Placement Cell & different associations organized programmes for the students to recognize their potentials and cross gender barriers in the form of awareness. Programs/Seminar, Quiz, Speech Competition/guest lectures /rallies during the last five years to promote gender equity.

The College celebrates and organizes national/international commemorative days, events, and festivals to acquaint the students with the emerging concerns at the global level and develop a sense of national pride, educate the public, address the global problems, and find the possible solutions.

Democratic Pattern of Management: The College takes pride in its decentralization of powers in which all the staff members enthusiastically participate in the functions of the college and work for the betterment of the students and the institution. At the beginning of each session, the staff members are assigned different duties according to their ability, aptitude, interests and experience etc., through forming of administrative committees. These committees follow the guidelines/instructions of the directorate of higher education in matters of finance and organisation of events. Several best practices are in existence in the college which has been benefitting both teachers and students.

Energy and Water Conservation Facilities ,Tobacco Free Campus ,Ban on Single-Use Plastic ,Free from Ragging Activities, Green and Clean Campus, Botanical Garden ,Dedicated Help Desk during Admissions

,Disabled-friendly Washrooms and Ramps Transperancy in Admission Student-centric Welfare Schemes Sanitary Pads and Vending Machine and Incinerator Energy and Water Conservation Facilities through installation of Solar Power Plant and Rainwater Harvesting. Taking Sincere Initiatives in Making the girl students Self-reliant and Financially Independent by conducting skill trainings like tailoring, paintings. Institutional distinctiveness lies in the empowerment of women from all strata of society.

In tune with the vision of uplifting the society with education and mission of fostering a healthy human resource that is endowed materially/intellectually/morally/spiritually, college strives to foster multiple skill development for Global competencies among students as its institutional distinctiveness.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE
Address	Railway Road, Narnaul,
City	Narnaul
State	Haryana
Pin	123001
Website	www.gcnnl.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Puran Prabha	01282-251256	9416566647	-	principal.gcnnl@gmail.com
Associate Professor	Satish Kumar	01282-250625	9467723723	-	s9467723723@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Haryana	Indira Gandhi University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-07-1954	[View Document](#)
12B of UGC	01-07-1954	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Railway Road, Narnaul,	Urban	25	15748.01

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Art And Humanities,pass	36	senior secondary any stream	English,Hindi,Sanskrit	660	476
UG	BCom,Commerce,	36	senior secondary any stream	English,Hindi	240	86
UG	BBA,Management,	36	senior secondary any stream	English	40	37
UG	BSc,Science, Medical	36	senior secondary with PCB	English	160	92
UG	BSc,Science, Non Medical	36	senior secondary with PCM	English	360	244
UG	BSc,Computer Science,Computer Science	36	senior secondary with PCM	English	40	34
UG	BCA,Computer Science,	36	senior secondary any stream	English	40	39
PG	MSc,Chemistry,	24	graduation with chemistry as subject	English	40	39
PG	MA,Geography,Geography	24	GRADUATION with geography as a subject	English	40	40
PG	MA,Sanskrit,	24	GRADUATION with sanskrit as a subject	Sanskrit	40	29
PG	MSc,Mathematics,Math	24	graduation with math	English	40	38

PG	MCom,Commerce,	24	graduation with management commerce	English	40	38
PG	MA,Hindi,	24	ANY GRADUATION	Hindi	40	40
PG	MA,English,	24	ANY GRADUATION	English	40	39
PG	MSc,Computer Science,	24	ANY GRADUATION	English	40	37
PG	MSc,Geology,	24	graduation with PCM or pcb	English	30	30
PG	MSc,Zoology,	24	graduation with zoology as a subject	English	20	19
PG	MSc,Botany,	24	graduation with botany as	English	20	20
PG	MA,Political Science,	24	ANY GRADUATION	English,Hindi	40	40
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science,	12	ANY GRADUATION	English	40	39

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				8				134			
Recruited	0	0	0	0	7	1	0	8	31	40	0	71
Yet to Recruit	0				0				63			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				36
Recruited	6	1	0	7
Yet to Recruit				29
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	2	11	0	13
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				34
Recruited	5	1	0	6
Yet to Recruit				28
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	6	1	0	8	1	0	16
M.Phil.	0	0	0	1	0	0	0	0	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	22	0	29
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2385	76	0	0	2461
	Female	449	24	0	0	473
	Others	0	0	0	0	0
PG	Male	207	2	0	0	209
	Female	475	7	0	0	482
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	17	1	0	0	18
	Female	21	0	0	0	21
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	508	498	437	430
	Female	135	132	128	120
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	1495	1555	1571	1602
	Female	457	489	611	615
	Others	0	0	0	0
General	Male	930	920	605	619
	Female	318	380	243	245
	Others	0	0	0	0
Others	Male	5	5	7	1
	Female	2	4	2	5
	Others	0	0	0	0
Total		3850	3983	3604	3637

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Most of the programmes offered by the College are multidisciplinary/interdisciplinary programmes: 1. B.A.: Every student has to choose two languages including English and Hindi/ Sanskrit. Apart from these students have to choose two optional subjects among different disciplines including Economics, Geography, History,Mathematics, Political Science, Public Administration, Sociology, defence studies. 2. B.Sc: Students has three multidisciplinary options under Non-Medical Group to choose from (Physics, Chemistry, Mathematics) (Physics, geology, Mathematics)and (Physics, Computer Science, Mathematics). Again student has two multidisciplinary option under medical group viz.

	(Chemistry, botany, Zoology) (geology, botany, Zoology). 3. All Undergraduate students who do not study Computer Science as a subject have to opt for Compulsory Computer Education during First Year of their course for which certificate is awarded to them. 4. Choice Based Credit System (CBCS) has been implemented in all Post Graduate programmes. Students have to choose foundation and open elective courses from pool of subjects offered by other departments.
2. Academic bank of credits (ABC):	Govt. College, Narnaul is a Government College and the structural academic decisions like implementation of Academic bank of Credits (ABC) could only be take either by the Department of Higher Education College or the Affiliating University (IGU, Meerpur). The College merely implements the academic decisions taken and policies framed the department of Higher Education. Haryana is the front runner state as far as implementing of NEP-2020 is concerned. During the year 2021, Hon'ble Chief Minster of Haryana has formally launched the NEP-2020 implementation in the State. The department of higher education has also taken concrete initiatives in this direction and progress made by every institute is being monitored digitally. Principal Secretary Higher Education, Haryana have issued action points vide letter no. Cord.SPL/01/2022 dated 02.11.2022). Further, the process and modalities regarding endorsement of ABC is under consideration of Department of Higher Education and IGU, Meerpur. The college shall ensure timely and in-totto implementation of directions that are issued by either higher education department or the IGU, meerpur in true letter and spirit. From session 2023-24, it was mandatory for all students to create ABC ID on Digilocker.
3. Skill development:	College constantly drives hard to nurture the skill component among enrolled students. College organizes different workshops and training programmes for skill enhancement among students. Every department is encouraged to organize skill development programmes related to their field. Some initiative taken by the college in this direction are: 1. Compulsory Computer Education: NEP 2020 recognizes the importance of technology in education and proposes the integration of technology into teaching and learning processes. This will help

students develop digital skills that are essential in the modern workplace. It is ensured to develop basic digital scheme in every enrolled students. 2. Internships and Project work: Compulsory project work and internship is part of curriculum of different programmes like M.Sc (Computer Science), MA Geography, M.Sc Zoology Botany, M.Sc Chemistry, M.Sc Geology, PGDCA, BBA offered by the college. 3. Apprenticeships: College offers apprenticeship to various ITI students. 4. Practical courses including lab work and field projects are offered at PG and UG level.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college constantly drives hard to nurture the skill component among enrolled students. The college organizes different workshops and training programmes for skill enhancement among students. Every department is encouraged to organize skill development programmes related to their field. Some initiatives taken by the college in this direction are: 1. Compulsory Computer Education: NEP 2020 recognizes the importance of technology in education and proposes the integration of technology into teaching and learning processes. This will help students develop digital skills that are essential in the modern workplace. It is ensured to develop a basic digital scheme for every enrolled students. UG and PG students are offered compulsory Computer Awareness paper in 1st year. 2. Internships and Project Work: Compulsory project work and internship is part of curriculum of different programmes like M.Sc (Computer Science), M.Sc Chemistry, M.Sc Geology, PGDCA, BBA offered by the college apart from Laboratory and practical learning. 3. Apprenticeships: The college offers apprenticeships to various ITI students. 4. Practical courses including lab work and field projects are offered at PG and UG level. 5. BA Students can opt for HISTORY as a major subject. 6. College Magazine TRIDHARA was published with the motive to showcase IKS thoughts and idea from Students' perspective.
5. Focus on Outcome based education (OBE):	Program outcomes and course outcomes are well defined in all PG courses curriculum. Whole academic activity is planned in accordance with them. Affiliating university has also integrated program and course objectives in some of the programmes whose syllabus is available on

	university website. Mentor remain in regular touch with the students. They constantly monitor the progress of their mentees. Students are encouraged to participate in various sports for holistic development. All course syllabi have been designed with due consideration to social needs at large so as to apply the spirit of NEP. Students are given clear objectives and regular evaluations of progress, and they receive personalized feedback on how well they have achieved those goals. OBE maps and measures student performance at every step, aiming to maximize student learning outcomes by developing their knowledge and skills. Students are evaluated from time to time through internal evaluation as well as external evaluation. Practicals are considered an important part of the curriculum and given equal credits as theory classes do. Internal Assessment consists of Assignments, Group Discussion, Tests/ Quiz. College students are given opportunity to participate in various District and State level quiz and exhibition. Govt. College, Narnaul also hosted District Level Science Quiz for the session. The institution is committed to equipping students with high-demand education and skills.
6. Distance education/online education:	Being a government institution the decision regarding starting or closing a programme/course is taken by the Department of Higher Education. Currently, College don't offer any programme through distance or online mode. Although college promotes and motivates students to opt for Swayam MOOC courses. College also provides EDUSAT learning, language lab and digital lounge where students can access online learning resources. Students are motivated to learn from Edusat channels and the schedule is shared in advance. Students are directed to do MOOCs courses in NPTEL, SWAYAM platforms as elective subject which is part of their curriculum. The college has well established E content Development Studio and Edusat cell. College also conducted inhouse MOOC development training for faculty members.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been	Yes

set up in the College?	
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes ELC Members 1. Principal (Chairperson) 2. Co-ordinator: Dr. Chander Mohan, Associate Professor, Dept. of Geography 3. Member: Dr. Yogesh Yadav, Dept. of Hindi 4. Dr. Meena, Dept. of Hindi 5. Member: Dr. Satyapal Sulodia, Assistant Professor, Dept. of Zoology 6. Member: Dr. Palak, Assistant Professor, Dept. of Computer Science 7. Member: Sh. Bharat Bhushan, Dept. of Computer Science 8. Student Member: Raksha, M.Sc Zoology Final 9. Student Member: Malvinder Singh, BA 2nd Year
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	College encourages students to participate in various campaigns, competitions to increase awareness about the electoral processes. ELC and other cells like NSS/ NCC/ YRC of the college works continuously conducts awareness programs on democratic values & importance of voting rights. Students voluntary organised camps for voter registration of students in college premises. Students and faculty members also took part in various Quizzes hosted at SWEEP Platform. Our college staff performs duties during election as and when allotted.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	College organised various Voter Awareness Campaign Voter ID of 80 % students above 18 years of age is created by Institution initiative. The college also helped in the socio-economic survey of the 18–25 age group organised by the Govt. of Haryana for occupation and DOB tagging of about 1400 individuals on CRID portal.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	College under the aegis of department of Higher Education Haryana and District Election Officer has accelerated the enrolment of students above 18 years in the voter's list. Various awareness programs are also organised time to time with the help of volunteers for creating awareness among college students to register them in electoral role. Class wise voter registration is monitored so that all eligible students can be registered.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3850	3983	3604	3637	3288

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 101

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
92	97	98	101	94

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
25.98	28.44	119.77	39.79	39.76

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Govt. College, Narnaul, is affiliated with **Indira Gandhi University, Meerpur.**

- The institution adheres to Affiliating University Academic Calendar, in which schedule of teaching terms, examinations, and holidays/vacations are given.
- The curriculum for all the courses (prescribed by the affiliated university) is available on the university as well as college website.
- Based on the curriculum for different programs, their program outcomes (PO), and Programme outcomes (PSO) are prepared.
- An internal assessment plan is also prepared at the departmental level, which includes assignments/ presentations, class test etc.
- Timetables and lesson plans are posted on the notice boards at the beginning of the session.
- Teachers prepare course material and outline activities to identify and target slow learners and advanced learners.
- Orientation programs for fresh students are organized to familiarise them with the facilities, disburse the syllabus, and elaborate on the internal assessment process.
- All books related to the syllabus and reference books are made available in departmental and college libraries.
- Proctorial duties are assigned to teachers during free lectures to maintain campus discipline.
- Mentor groups/Tutorial groups are also created for student counselling.
- Academic resources and laboratory are verified and validated.
- Teachers use different methods, like experiential learning and participative learning, to make the teaching process inclusive.
- Field visits, industrial visits, and project work are assigned in accordance with the syllabus.
- Seminars and workshops are organized to supplement classroom teaching and make students more interactive.
- The end-term semester examinations (theory as well as practical) are planned by the university and followed by the college.
- Summer and winter vacations, as well as other holidays, are announced as per the university calendar and the Department of Higher Education, Haryana.
- Feedback from various stakeholders is collected, analyzed, and action taken for continuous improvement and made available on Website.
- College Magazine **"Tridhara"** is published with the aim of showcasing the creative mindset of college students and teachers.

Ensuring Continuous Internal assessment:

University guidelines on internal assessment are followed in true letter and spirit, it include:

- Class tests for Formative assessment
- One assignment/presentation is taken during the second half of the semester.
- Attendance is given due weightage in internal assessment.
- The total of all the above comprises internal assessment marks.
- The whole process is completed under the supervision of HODs to make it time-bound and transparent.

Teachers of the institution are part of the following academic bodies:

1. UG BoS and PG BoS, University Court.
2. Setting of Question paper for UG/PG Programs
3. Assessment / Evaluation process/ Practical Examiners
4. Curriculum Enrichment through Board of Studies

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 7

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 28.13

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
973	1179	1028	883	1102

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Education is no longer confined to the classroom. Stepping beyond the circumference of mainstream teaching, the college aims to impart value-based education for the holistic development of students. It hopes to inculcate a sense of responsibility towards our environment and fellow beings among the students, faculty, and society through an amalgamation of academic courses and co-curricular activities. The College believes that learning is a blend of knowledge, wisdom, and experience and endeavours to carry on the legacy of excellence. Thus, the institution integrates cross-cutting issues relevant to professional ethics, gender, human values, the environment, and sustainability into the curriculum.

Environment and Sustainability:

Every undergraduate student has to pursue Environmental Studies (EVS) course during the first year of their program. It orients students toward different environmental issues and threats posed by them. The college has active NSS, NCC, YRC and red ribbon club. They are regularly involved in creating awareness among the students and nearby community through events like rallies, Nukad Nataks, Swacchta drives, lectures by eminent speakers, and many more to count. Tree Plantation is carried out by the department of Botany and NSS/NCC cells from time to time in the college, including celebration Environment Day, Earth Day etc.

Professional Ethics and Human Values:

Our college focuses on inculcating good human values among the youth of the nation. Moral education promotes good citizenship. The computer literacy course is a mandatory paper for all the U.G. courses. Ethics is part of the curriculum in various courses. Students enjoy equal opportunity in spite of their differences on grounds of physical, political, cultural, or religious background. The college campus's new buildings are differently-abled friendly. The college has an internal complaint committee, SC/ST cell, legal literacy cell which ensures students friendly environment and discipline in the college. Industrial visits, internship programs, and "**earn while you learn**" programs provide valuable experience to the students required for professional skill development. The college is also registered with **"national apprenticeship promotion scheme" a**nd engages qualified apprentice for multipurpose office tasks every year.

Gender Sensitization:

Women empowerment cell plays a vital role by organizing programs like regular counseling sessions, self-defense training, Stitching and embroidery workshops, personality development courses, special sessions by Experts on women's hygiene and women's health, regular health checkup camps, BMI calculation, etc. There is an anti-sexual harassment committee in the college, where students are free to report any type of harassment they face on the college premises.

As part of the curriculum, various courses addressing cross-cutting issues are offered in different programs, as follows:

Environmental Study (Compulsary), Disaster Management (BBA), Human Rights & Values (BBA), Environmental Biology & Toxicology (Botany), Animal Behaviour & wild life Conservation (Zoology), Computer Application, Value Education(M.Sc., MCOM, MA), Environmental Geography, Geography and disaster Management, Geography and Water Resource management (M.Sc Geog), Economic Geography, Sustainable & Green Chemistry, Biodiversity & Conservation, Plant Ecology, IPR Biosafety, Environmental Geology, Economic Botany, Rural Society: Structure & Change, Social Problem in India(Sociology), Basic Concepts in Sociology, Society, Culture & Social Change, Business Ethics etc.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 3.27

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 126

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 82.67

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1541	1709	1567	1348	1615

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1910	1990	1870	1830	1811

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 63.91

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
472	585	512	406	571

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
811	837	795	778	763

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 41.85

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

With the phenomenal growth in ICT tools and networks at college, IQAC has been able to develop ICT enabled student centric learning culture in the college. Teachers are able to create flexible and open learning environment with interactive, experiential, and multimedia-based delivery system. Various initiatives undertaken to integrate ICT with SCL pedagogy are:

ICT Tools for Interactive, Experiential & Exploratory Teaching Learning Environment:

Fully Wi-Fi enabled campus with high speed 50 Mbps of dedicated leased line powered with 10 Smart rooms, Two High tech Seminar halls, One Auditorium with latest ICT Tools & seating capacity of 1000, one Lecture Recording studio, 04 projectors, 170 Desktops/Laptops ,10 Smart Boards, 1Visualizers, Language Lab with latest audio/visual material.

Software/Collaborative Tools/E-Resources

• **OBS, Canva, CMaps, Render Forest, PowToon, PowerPoint** used by teachers to design their own tutorials, videos, audios, PPT's, E-resources, animated videos to be uploaded on YouTube channel for 24x7 day access by students for self-paced learning.

• **Digital platforms like G-Suite, Webex, Google Classroom, YouTube Channel** have been used by the staff to deliver their lectures in online mode during pandemic.

Student Centric Methods adopted by Teachers:

Experiential Learning:

• **Industrial/Field Visits:** On-site learning is encouraged through Field trips, visits to Industries, heritage sites, corporate houses, Stock Exchanges, MNCs, Counselling Canters, Rehabilitation centres for Special Children, Old Age Homes.

• **On-the-Job Training/Project/Field Work** is compulsory in the curriculum of vocational, professional & Add-on-courses to enhance students' real life application development skills. About 40% of total students are engaged in experiential learning through Project/Field work.

• **Hands-On-Learning Experience** is ensured through compulsory laboratory experiments in the curriculum of all Science stream, Add on/certificate/value added Courses and Compulsory Computer Awareness courses in the curriculum of UG-I.

• **Earn While You Learn Schemes** provide hands- on experience in the College Library, office & Labs.
• **Working Models on Science/Technology** are developed by students to compete in inter district & state level science exhibitions.

• Guest Lectures, Exhibitions, Seminars are organized to supplement the teaching process.

Participative Learning:

 Students are encouraged to perform collaborative activities in groups where they learn by doing with

active participation.

• **Group Assignments** are given using Google-Docs, Excel, Slides, Kahoot/Quizzes for collaborative learning.

• **Rural Camps/Health Awareness Drives/Drives** against Social-Evils, Talent Show, Youth Festival, Competitions by associations are conducted to develop team work, creative quotient & selfless service-mindedness amongst students.

Problem Solving Methods:

Case studies, role play, brainstorming activities, regular Aptitude Tests, system are used to equip the students with problem solving skills.

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 88.44

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
139	92	92	111	111

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 92.95

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
89	92	92	89	86

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	**View Document**
Institution data in the prescribed format	**View Document**
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	**View Document**

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Govt. College, Narnaul being affiliated to Indira Gandhi University, Meerpur, Rewari and follows the University norms regarding Internal/external Assessment.

The weightage of internal assessments and external exam (end semester exam) for each program are clearly mentioned in the ordinance & Scheme of Examination for that the program and the same is available on the website of affiliating University. The teacher shares this information to the students via whatsapp Groups along with discussion in orientation programme at the start of session.

- As per university norms internal assessment weightage is 20% of Maximum marks for particular course of a particular program.

- For All Programs the breakup of Internal Assessment as prescribed by the University is as follows: 50 % through Class Tests; 25% through Assignments, presentations and class response and remaining 25% through Attendance.
- Teachers make the students aware about the Internal Assessment Evaluation Criteria at the outset of the session and the internal assessment the evaluation is done through various methods like hardcopy submission, Oral presentation, power point presentation, quizzes etc. and students are informed about schedule of it well in advance through oral message in the class, Departmental Notices and whatsapp group messages.
- The end semester examinations are scheduled by University and date sheets are shared to students via university portal as well as via notice board and whatsapp sms in students groups.

16-08-2024 12:40:34

- The practical examinations are conducted by external examiners from the panel decide by university and within the time frame defined by University.

Results of the assessments are communicated to students and answer sheets are discussed for improvement in the performance in final examinations.

Awards of Internal assessment are uploaded on the university Portal for timely declaration of results.

Grievances Redressal Mechanism:

At Institute level, Registrar and house examination committee, comprising of a senior teachers as Registrar & convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer sheets to students, and any clarifications or grievances are addressed by the teacher. The students are informed about their performance in the internal assessment. If any discrepancies like mistakes in evaluation process, mark allocation etc. is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made.

If a student is not satisfied by the process followed by the concern teacher, then he/she may represent the same to the HOD concerned. If the problem is not resolved the matter is forwarded to Registrar and Principal of the college for the final decision. All such representations are taken positively and treated with priority.

Students who participate in state/national level sports/cultural events or represent college at university/interuniversity or higher levels through NSS/NCC/YRC/Sports are given additional time to submit assignments and appear in class test.

The grievances regarding university examinations are forwarded to the University through university clerk of the college.

The entire mechanism to deal with examination related grievances is transparent and resolved within the bounded time as per University norms.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with guidelines of Indira Gandhi University, Meerpur, Rewari.

- The Learning Outcomes-based Curriculum Framework is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices.
- Learning outcomes form an integral part of college vision, mission and objectives. The learning objectives are communicated through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff.
- Informing the stakeholders, especially the parents, persuade students towards skill oriented and value based courses. Students are made aware of the course specific outcomes through classroom discussion. Teachers are also well communicated about the outcomes.
- The college deputes teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching in the classes. The faculty members of the college actively participate in Board of Study meetings organized by the university. Many teachers are also the members of syllabus committees, thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.
- Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual may shaped their career thus helping existing students align better with the specified course outcomes.

The Program Outcomes (PO) and Course Outcomes (CO) for all programs are clearly stated & displayed on the University website as well as on the college website and followed by teachers.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The attainment of POs and COs is evaluated by direct as well as indirect methods.

1. Direct Method: The direct methods used to evaluate the attainment of POs and COs are results of the students in internal as well as external examinations, Practical knowledge of students evaluated during viva-voce in the practical examination.

2. Indirect Method: Feedbacks from students, alumni and Parents, Placements Record and progression to higher education are considered to evaluate program/program specific outcomes.

The attainment of POs and COs for each programme is evaluated by performance of students in the following parameters:

- **End Semester Examination:** The affiliating University conducts examinations at the end of each semester for all programmes, through which the institution measures Programme Outcomes based on the result obtained by students.
- **Internal and External Assessment:** Internal assignments tasks aligned with stated Programme Outcomes & COs are given to the students and performance of students is evaluated. External Assessment is evaluated by external experts for the Practical examinations, appointed by the University, through Viva-Voce and practical files.
- **Institutional Examination and Tests:** Students are assessed and evaluated throughout the year at institutional level by class teacher through unit test, surprise test, oral tests, Seminars and the performance of the student is analyzed for assessing the attainment level of Programme Outcomes, Programme Specific Outcomes & Course outcomes.

- **Placements:** This is one of the most important parameter to evaluate the Programme, Outcomes & PSOs of any programme is the employability of students after successful completion of that programme. The students of this institution are placed in the repute organizations.
- **Admission to Higher Studies:** Another parameter to measure attainment of POs, PSOs and COs is through progression of students towards higher studies in educational institutions. The students of Govt. College, Narnaul are pursuing their higher studies in the country's reputed institutions.
- **Awards and facilitations:** To inspire and motivate the students, the institution facilitates the well performing students by giving prizes, trophies and certificates. The prizes are distributed on the occasion of Annual function of the college in the categories such as Roll of Honour in academics and cultural, college colour and to university rank holders.
- **Alumni Association:** True potential of any college can be understood through its alumni. A cursory look through the history of the college would give a clear picture of a very meticulously maintained relation between the teacher and the taught. In fact, the college boasts of numerous dynamic and well placed alumni who maintain regular link with college through an active alumni association.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 46.82

2.6.3.1 **Number of final year students who passed the university examination year wise during the**

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
509	505	776	628	343

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1419	1313	1101	888	1176

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.4

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college provides scientific temper amongst the students and develops an innovative culture or environment via the following efforts:

- The college provides a scientific and innovative atmosphere for academic pursuits to students by establishing the required infrastructure and other precise inputs.
- The college always motivates students to attain and enhance their knowledge through observations, experiments and interpretations with the help of scientific approaches, techniques, and research procedures.
- Teachers encourage students for writing dissertations, assignments, project works and research proposals as well as for developing models, charts, posters, field reports and field surveys.
- The curriculum of many PG departments comprises many research-oriented papers in their curriculum in which students are acquainted with the basic knowledge regarding innovative

research and creations.

- Students are encouraged to participate and present their research findings through invited lectures along with oral and poster presentations in National/International seminars, conferences and workshops for communicating their knowledge and interacting with other experts.
- There are technically advanced and well-equipped labs in the departments of Geology, Physics, Chemistry, Botany, Zoology, Mathematics, Geography and Computer Science.
- Some departments also organize educational tours.
- To encourage technology-based entrepreneurship, promoting innovation at the college level and facilitating the practical application of knowledge for public use, the college has applied for an Incubation Centre.
- The college has a rich library with around 50000 volumes with an innovative Indian Knowledge System (IKS) cell is established in the library to promote interdisciplinary research on all aspects of IKS, preserve and disseminate IKS for further research and societal applications. It enables students to know the rich heritage of India and its traditional knowledge in different subjects.
- The college has signed Memorandum of Understanding (MOUs) with industries for providing career opportunities to students and exchange of knowledge.
- The college has also real time day and night temperature update facility, wind vane and rain gauge meter.
- Department of Geology also develop a geology park and department of Botany develop a botanical garden.
- College also published magazine named "**Tridhara" in** which various articles and ideas wrote by student and teachers were published.
- College also organized **Diwali mela** for students to show cause their skills.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 6

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	3	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.23

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	2	5	4

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.16

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	1	0	2	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The main objective of the extension work is to affect the development of students and strengthen their role as ideal citizens. The outcome of their work is expected to benefit the community and complement their learning experience.

College has three units of NSS, two units of NCC, Youth Red-Cross club, Red-Ribbon Club, which are very actively involved in extension activities in various domain of the society.

Environmental awareness programs like 'Swachta Abhiyaan', 'Vriksharopan', 'Swachta Rallies', 'Safai Abhiyaan', etc. were organized to increase awareness among all the students.

The College has adopted several villages like Nuni Sekhpura, Patikara, Railway-station col etc. under the aegis of Unnat Bharat Abhiyan. In these villages problems like illiteracy and poverty are rampant and efforts have been made to solve the problems of these villagers. The college organizes 7 to 10 days camp in such villages/localities. Such activities complement students' academic learning experience by providing field experience for testing their knowledge and skills. For example, studying the environment as a subject and experiencing various environments are two different things. The students have opportunities to apply their theoretical learning to ground realities such as discovering the medical and educational needs of the villagers.

This exposure is going to equip the students for facing a variety of challenges in the outside world. They would be able to comprehend problems, compare options and take the right decisions in difficult situations.

The college ensures the involvement of the community in its reach-out activities by organizing events and facilities. All efforts in this direction are made by NSS units and NCC units or by its staff members individually or in association with NGOs, clubs, and government agencies.

The college makes it a point that the days fixed, nationally or internationally for generating awareness in the community should be properly observed and communicated through the students.

The students also ensured their participation in cleanliness and plantation drives in the college campus and the surroundings of the campus by organizing various camps. Active participation of Rovers in different camps outside the college campus is remarkably observed.

To establish contact with the community, the college encourages faculty members to seek its cooperation at all levels.

Youth Red-Cross club and Red-Ribbon Club conduct various activities in coordination with district red cross society and health department of district Narnaul.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Government College Narnaul is one of the oldest colleges of the Haryana state which not only provides quality education but also extends its support to the society and participates in and organizes numerous activities which are beneficial for the students and society at large. The college constantly strives to organize blood donation camps, rallies, industrial visits for the benefit of students and adopts villages for their upliftment. The college has a very active NCC Battalion for both boys and girls and three NSS units which organizes numerous camps for generating awareness related to health, environment, education, sanitation, employment opportunities etc. For its valuable contribution the college has received a number of Awards and Recognitions for Extension Activities from Government and Government Recognized bodies.

- 1st position in state-level ambulance competition
- 1st position in "Ek Bharat Shresth Bharat" camp
- Best cadet in annual NCC training camp in 2022
- Participated in NCC camps at NCC academy Ropar, Punjab
- Got 1st position in solo dance, and group dance in Indian Red Cross society function organized at Haridawar and IGU, Rewari
- 3rd position in District level Yuva Utsav India@2047

Our student Anshu Yadav won various awards in multiple events such as:

- Best performer in talent search award in a function organized by Seth Ganeshilal Trust
- Got 1st position in cycle race in district level sports events organized by Women and Child development department
- Best camper award at National adventure camp at Dhalhouji
- Best NCC cadet award given by Manumukt Manav memorial trust
- University level NSS award by IGU university, Rewari
- Participated in north zone pre-RD prade

Deepika was awarded best NCC cadet award given by Manumukt Manav memorial trust.

Swati Yadav, Sneha, Deepti Yadav, Priya Yadav participated in Annual training NCC camp at Bhiwani and Ek Bharat Shresth Bharat-II program at NCC academy Ropar.

Kanchan participated in All India Girls Trekking Expedition-2023 at NCC academy Palampur.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 163

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
62	52	19	9	21

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 01

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The Government College Narnaul stands as a beacon of academic excellence, equipped with comprehensive infrastructure and state-of-the-art facilities that foster a conducive environment for teaching and learning. As mandated by statutory bodies, the adequacy of infrastructure and physical facilities for teaching and learning is critical for educational institutions to ensure a conducive environment for students' academic growth and well-being. These minimum specified requirements typically encompass several key areas:

1. **Classroom: 46 (Forty-Six) Classrooms at Government College Narnaul are designed to facilitate interactive and engaging learning experiences.**

Each classroom is designed to accommodate approximately 80 students, while lecture theatres boast a seating capacity of 120. Among the 46 classrooms, some are equipped as smart classrooms, featuring interactive classroom teaching (ICT) and projector facilities. All classrooms are well-ventilated with ample lighting and fans.

1. **Laboratories: The college features specialised laboratories tailored to various disciplines, guaranteeing that students acquire hands-on experience and practical exposure to complement their theoretical understanding. With 21 laboratories dedicated to science- and technology-based programmes, these fully equipped facilities enable students to conduct experiments and practical sessions effectively.**

The Department of Geology at Govt. College, Narnaul, features the Microscopic Lab and the Geological Museum. The microscopic lab is well-equipped with sophisticated instruments, including petrochemical microscopes, ore microscopes, and micropaleontology microscopes, facilitating the study of Earth's materials. The lab has approximately 100 thin sections of earth material and about 500 hand specimens. The institution has two physics and three chemistry laboratories, each with various apparatus and chemicals. Additionally, there are three geography labs, two botany labs, two zoology labs, one lab each for mathematics and English, and four computer labs, providing diverse and specialised spaces to support various disciplines.

1. **Computer Equipment: Aligned with the technological progress of the 21st century, Government College Narnaul has made substantial investments in state-of-the-art**

computing equipment. Modern amenities encompass well-equipped computer labs, a digital lounge, projectors, smart classrooms, and a conference hall. Additionally, the administrative block is furnished with the latest computers and printers to facilitate efficient working, while the automated library enhances operational efficiency for the benefit of students. The college had an advanced biometric attendance machine for staff and instructors to monitor.

2. **Sports Facilities:** The institution boasts a sprawling sports complex established in the 1970s. This complex includes well-maintained sports fields (track for 400 metres and 100 metres) and courts for football, basketball, tennis, and athletics. This space accommodates games like chess, table tennis, and carom. Additionally, outdoor games like cricket and volleyball are facilitated on designated grounds.

3. **Cultural Facilities:** The institution's cultural committee, renewed annually, provides a vibrant space for students to showcase their talents in music, dance, drama, and various art forms. With a 500-seat capacity, the auditorium hosts cultural events, workshops, and performances. The college has two conference halls for cultural activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 68.75

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
2.38	11.64	101.99	27.97	30.47

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

4.2 Library as a Learning Resource

Libraries are crucial in advancing and enriching society, serving as vital knowledge repositories—the Library at Govt. College Narnaul stands as a formidable source of information, boasting an extensive collection of 57,287 books that are readily accessible to students. In addition, the library subscribes to six newspapers and magazines, fostering creativity and innovation and nurturing intellectual curiosity among students. An extensively stocked library featuring diverse academic resources, including reference materials, standard texts, competition examination books, and digital materials, is indispensable for research and self-study within the college. The Government College Narnaul library is a knowledge repository, hosting an extensive collection of books, journals, and digital resources. As a central hub for research and self-study, it offers students a rich reservoir of information to enhance their academic pursuits.

This well-furnished facility is designed to meet students' educational and informational needs, offering a diverse range of reading materials categorised by author and subject. Students can borrow books for on-site reading or studying at home. With a spacious environment accommodating up to 50 students at a time, the library provides a tranquil setting for an inspiring, informative, and engaging reading experience.

The library is further enhanced by implementing Software for University Libraries (SOUL-3.0), an advanced integrated library management software that automates various housekeeping operations. This software efficiently records book issuance, maintains student data, and provides access to academic journals, periodicals, research papers, and e-books, facilitating the pursuit of knowledge by both teachers

and students.

Over the past five years, the library has received an annual grant to cultivate reading habits among students. By effectively utilising these funds, the library prioritises the interests of students. Notably, grants of 2,97,158/- (2018–19), 6,21,206/- (2020–21), and 5,83,867/- (2021–22) were utilised to acquire books, bookcases, tables, magazine stands, printers, UPS, DVDs, and automation equipment. In the latest grant of 93,310/- for 2022–23, the library has judiciously invested in a steel bookcase, further enhancing its resources to benefit the student community.

Well-equipped libraries with diverse books, journals, and digital resources are essential for fostering research skills and providing students with a wealth of knowledge.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college has established a state-of-the-art IT infrastructure that embraces technological advancements. Internet connectivity is facilitated through Bharat Sanchar Nigam Limited, ensuring reliable access for the entire college community. A comprehensive LAN network seamlessly interconnects various departments across the campus, providing teachers with uninterrupted internet access. The campus also boasts a widespread Wi-Fi network, offering convenient connectivity for faculty and students.

Dedicated technical staff (lab assistant and instructor) are employed to meticulously maintain the hardware and information technology infrastructure on campus. The college strongly emphasises staying abreast of evolving technologies, as exemplified by its regular updates to IT facilities. Over the past five years, the college has expanded its computer inventory, reinforcing its commitment to technological excellence. 50 MBPS of bandwidth is available for internet connections on the college campus.

Each department has essential IT infrastructure, including computers, printers, scanners, photocopiers, projectors, and speakers. Smart classrooms featuring interactive boards, LCD projectors, internet

connectivity, laptops, and speaker systems are accessible throughout the college. Multimedia projectors are readily available, and multipurpose and seminar halls are equipped with LCD and ICT tools.

The installation of CCTV cameras contributes significantly to the collective sense of safety and well-being for students and staff. In emergency scenarios, the recorded footage aids authorities in making well-informed decisions and enables swift responses to incidents. Regular maintenance and updates to the CCTV infrastructure are integral to its functionality, ensuring optimal performance over time. As technology advances, the college's commitment to leveraging CCTV technology reflects a dedication to creating a secure and conducive learning environment for all academic community members.

The college provides a Digital Lounge with nineteen computers to cater to students' needs. Each student is allocated a 45-minute slot for internet browsing, especially for viewing and completing competitive examination forms. This approach not only aids students in saving money but also optimizes their time.

E-Digital Studio, established as a specialized initiative at Government College Narnaul, records lectures, especially during challenging situations like the COVID-19 pandemic. Additionally, the studio facilitates recording interviews with distinguished personalities at Govt. The college, Narnaul, and Edusat facilities have been functioning since 2012. It started with the display of satellite-based video lectures on the projector screen. Since 2020, the facility has been upgraded with an interactive flat panel.

In adapting to the digital era, the college has launched an official YouTube channel showcasing students' activities, orientation classes, and talents. Teachers successfully utilized the Zoom platform during the challenging pandemic to conduct webinars and facilitate various academic and administrative-level online activities.

Advanced connectivity, a robust information policy, and meticulous maintenance by dedicated technical personnel characterize the college's IT infrastructure. The institution's proactive approach to IT updates underscores its commitment to providing a cutting-edge technological environment, enriching the overall college experience for students, faculty, and staff.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 31.82

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 121

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 31.13

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
23.30	16.80	17.78	11.82	9.29

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

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Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 29.81

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
988	1494	1227	954	811

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

> *1.Soft skills*
> *2.Language and communication skills*
> *3.Life skills (Yoga, physical fitness, health and hygiene)*
> *4.ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 9.26

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
822	105	112	55	606

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 11.07

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
78	93	69	32	32

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
509	491	776	628	343

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 2.09

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
34	08	00	05	04

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 11

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
7	01	00	03	00

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 218.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
374	115	00	279	324

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni contributed for the development of institution as per requirement. Spread across the fields of social service, academic activism and infrastructural development, the participation of the alumni is ensured as a vital component of the developmental vision of the college. The college has been meticulous in tapping the knowledge and experience of the alumni in their respective professions by way of inviting them to deliver expert talks and demonstrations to the students on the campus. Illustrious alumni with proven reputation in various arenas of public life are invited to be honored by the student community.

Govt College, Narnaul has a registered alumni association named The Alumni Association Govt College Narnaul. The founder members of the society are Mr. Manish Mittal, Mr. Tej Praksh, Mr. Vasudev Yadav and Mr. Manoj Saini. It's an exciting initiative that brings together the accomplished graduates of our esteemed institution. This marks a significant milestone in our journey, as we wish to create a dynamic platform to celebrate the achievements, contributions, and share experiences of our distinguished alumni.

The Alumni Association Govt College Narnaul aims to foster a strong sense of community, providing a space for networking, mentorship, and collaboration among our graduates. As we witness the successes of our alumni across diverse fields, we are inspired by the impact they continue to make in the world.

The members of the alumni association are

Patron: Dr. Puran Prabha (Principal)

President: Mr. Manish mittal

Vice president: Mr. Tej prakash General

Secretary: Mr. Vasudeva yadav

Treasurer: Mr. Manoj Saini

Joint secretary: Mr. Rajender singh yadav

Coordinator: Dr. Naresh yadav

Executive members 1. Prithi pal 2. Gulshan saini 3. Sunder vikas yadav 4. Anup kumar 5. Mr. Surender kumar choudhary

Bi-annual meetings are organized by alumni associations to augment the welfare of the institution in the form of financial help and career guidance i.e. Donation of career oriented books among the students, disbursement of winter clothes to needy students and orientation programs for students.

File Description	Document
Upload Additional information	[View Document]

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Response:

Knowledge leads to enlightening minds and helps students meet economic, social and environmental challenges and become active participants in shaping the future world.

The mission of the college is

To create a better educational environment by offering state- of-art infrastructure and quality human resources and nurture students to attain academic brilliance, civic culture and become enlightened citizens.
To prepare students from different sectors of society to compete globally and moulding them into future nation builders/makers.

To provide a quality education with development of self-confidence, inculcation of ethics, fostering independent thinking and pursuit of excellence, sensitization to social and environmental needs and a holistic and global outlook on life.

To create a student-centric learning environment that is driven by passion for excellence, research culture, and an eco-system for innovation and creativity.

To encourage a participatory approach among staff students, alumni and other stakeholders

To provide adequate opportunities to engage in a multitude of interests of our diverse student's

Community in academic, co-curricular and extra-curricular activities.

To provide them easy access to quality higher education and job opportunities

To have a Management that would uphold the highest levels of transparency, accountability and Governance This is transferred through effective governance to promote peace and harmony for better work. The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end. Various teaching and non-teaching committees are engaged in the institution's Curricular/co-curricular affairs and administrative functions. The heads of the departments monitor the routine tasks at the departmental level, and the administration encourages and supports them at all levels.

An environment of equity and democracy is set up to conduct affairs in a smooth and democratic atmosphere. The college promotes a culture of decentralization and participation in institutional Governance at different levels through given practices:

The college fosters a participative management culture by involving all the faculty members in One committee or the designated cells. There is a College Council, which takes important Decisions under the chairpersonship of the Principal.

The IQAC is constituted as per the norms of UGC. In the meeting of IQAC, the participatory management approach is practiced by involving teachers from different streams under the Chairmanship of the Principal, who is involved in the process of decision-making based on Consensus on essential issues related to the all-round development of the institution.

The heads of all departments and the senior faculty members are actively involved in the decision making Process, ensuring a role for each department member. The Earn While You Learn scheme allows the students to work in labs/departments. Different Clubs/Societies are constituted whose president, co-president, PR Head, Treasures, and Secretaries are among the students.

The individual teachers are also given due weight age for their opinions/views.

The student representatives chosen from Cultural and NSS, etc., maintain discipline during college functions on campus. The college conducted two workshops on NEP Implementation. The Principal and all teachers attended many seminars/workshops on NEP. The college is fully ready to implement NEP in the academic session 2024-25 as per the instructions of the Indira Gandhi University, Meerpur, Rewari.

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Response:

The institutional Strategic / Perspective plan is effectively deployed:

It is essential to have a work plan for the growth and development of any institution. To implement this plan, it is even more critical to utilize the available resources in a way to ensure success in the long term.

The college has a formally stated quality policy to provide the best facilities within the available resources. The IQAC of college frames the quality policy annually with its eleven active members. During the year, the policies are assessed and changed, if needed. Academic Council and Staff Council play an essential role in its development. Feedback proformas filled by students, parents and

alumni are an excellent measure to review the policies.

The Internal Organisational Structure of the College:

• Principal

• College Council

• Bursar

 Various Committees.

• Office work is assigned to the Non-Teaching staff, which includes the Assistant, Computer Instructor, Clerk, Peon, etc.

Appointment and Service Rules:

The college follows the appointment and service rules of the Higher Education Department, Haryana.

The decision-making process involves the following:

Meetings of Principals with the Commissioner of Higher Education and Additional Chief Secretary, Higher Education, Haryana and the officials of affiliating universities.

College Council headed by the Principal.

Staff meetings with the Principal.

Respective departments under the leadership of the head of departments.

Various committees are headed by the conveners.

Various Clubs and Cells headed by Incharges

Institutional Development Plan with specific targets for the desired outcomes:

To increase the students' strength in the next five years by introducing new P.G. Courses and Subjects in undergraduate courses, and provide skill-based certificate courses, which are in tune with NEP.

To promote effective teaching, up gradation of more lecture theatres and ICT facilities.

To encourage the faculty to participate in more research-based activities like seminars/conferences/faculty development programmes related to their subjects of specialisation and pedagogy.

The teaching faculty will engage in research by applying for research projects.

To impart Indigenous/local knowledge by organising activities which include our arts/crafts and cultural

heritage.

To establish and upgrade the Physics, Chemistry, Botany, Zoology and Geography labs

To develop indoor game facility

To subscribe online journals and to create a reading space with computers in the library hall.

To provide E-resources (online journals and video lectures) and internet connectivity in the library.

To strengthen student Counselling and Placement cell.

To expand the Transportation facility for students

To organise time-to-time extension lectures to increase ethical/moral values in the students

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: E. None of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Being a government institution, the college abides all government rules regarding welfare schemes:

- The facility of **L.T.C (Leave Travel Concession)** is available to both teaching and non-teaching staff members.
- Haryana Government gives various allowances like Children Education Allowance, House Rent Allowance and Medical Allowance to all the employees.
- All regular employees are given duty leaves for attending **Orientation, Refresher and short-term courses** offered by HRDCs along with Duty leaves and Study leaves for various career advancement programs.
- **Maternity Leave for 6 months and child care Leave** for a maximum of two years can be availed by the female staff. In times of Covid-19, provision of isolation leave (7 days) was made for affected employees.
- In unfortunate circumstances **miscarriage leave** can also be availed.
- The male staff is eligible for 15 days of **paternity leave.**
- In addition to these there is a provision for **cashless medical facility f**or chronic diseases and medical reimbursements are given to employees as per Haryana Government rules.
- Free medical facility is ensured on campus through the availability of an exclusive medical room.
- Besides the above welfare schemes, wheat loan is also available during the season for non-teaching staff.
- Festival advance along with special allowance is also availed by the employees.
- These facilities are availed by class IV employees only.
- The government has formulated a comprehensive procedure for the annual appraisal of the faculty. **Annual Confidential Report (ACR) i**s the tool of performance appraisal.
- The ACR Performa, which is the record of the yearlong activities together with their results, is filled by all faculty members. This was earlier done manually but since 2020-21, it is being done online through MIS Portal.
- The Principal verifies and grades the performance and sends it to the higher authorities.
- For career advancement scheme the college scrupulously follows a yearly self-appraisal system wherein the teachers are provided with an Academic Performance Indicator (API) criterion based PBAS Performa which is verified by the IQAC and the Principal.
- APIs are submitted to the DHE office Panchkula whenever the teacher is eligible for the next grade.
- The concerned head of the departments evaluate the non-teaching staff on the basis of their enthusiasm, sense of responsibility, punctuality, behavior and attitude for teamwork and write their ACR

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 9.71

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	12	6	5	3

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Proper utilization of grants and resources is ensured through the joint efforts of the **Principal, Bursar and conveners** of various committees. State Government, UGC and University norms are followed for all purchases. Effort is made to direct all purchases through GEM Portal. The institution has formed a purchase committee for the purpose and every purchase is done as per Haryana government financial norms. The bills are presented by the concerned committee to the college Bursar who after perusal recommends it to the Principal (Drawing and Disbursing Officer). The bills are then submitted online to Haryana Government treasury for clearing. The transactions are fully cashless, and money is transferred through online mode. All scholarship payments are also made through DBT (Direct Benefit Transfer) mode. The college maintains a cashbook in which the entire details of income and expenditure are recorded. External audit of Local Funds (Amalgamated fund, Sports fund, NSS fund etc.) and Government Grants is conducted by two main agencies: Auditors from Local Audit Haryana Panchkula and Accountant General, Haryana respectively

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Response:

To enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as follows:

All the faculty members are encouraged and supported to participate in Orientation, Refresher Courses, Workshops, Seminars and conferences related to the teacher-learning process and research.Teachers are also supported and encouraged to participate in examination evaluation processes.

The local fund of the college provides poor and needy students with financial aid.

The Transport Department, on the recommendation of the Principal, provides free transport Facility to needy students.

The IQAC also provides guidelines, internet access and verification processes for the students to get the post- Matric scholarships.

The college also provides a platform for the students to participate in Intra-college/Intercollege debates, competitions, seminars, etc.

The students are thoroughly aware of available services, like Library and Reading rooms, Hostels, Sports, Transportation, Healthcare, Internet facilities etc., and they actively use them.

All the teachers are encouraged to use audio-visual teaching aids for effective teaching-learning processes.

It has recommended a grant of senior scale/ selection grade/ Associate Professor (Level 13 A) promotion to the teachers of the college.

IQAC encourages staff members to undertake research activities, publications and paper presentations in Seminars/Conferences to enhance the quality of teaching.

IQAC recommended many development works like parking shade, botanical garden, installation of solar panels, rain harvesting system, etc.

IQAC has prepared the institutional Development Plan as a roadmap for college development.

The IQAC cell monitors online feedback from students about the college and teachers and analyses them as feedback for quality improvement.

The IQAC conducted two internal training workshops on NEP as a resource building for implementing NEP from the next session.

It encourages teachers to prepare lesson plans and organises extension lectures in the college to create a vibrant academic atmosphere.

Regular meetings of IQAC are conducted under the chairmanship of the Principal with a fixed agenda, and suggestions are taken from all the members of IQAC for improvement and better implementation of the curriculum.

Students and staff give feedback and suggestions on teaching and administrative performance through the Suggestion Box located on the college campus or through email to the Coordinator, IQAC.

The IQAC has immensely contributed to implementing quality assurance strategies and processes at all levels.

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

1. Govt. College, Narnaul has a sustained legacy of promoting and inculcating ideas of equality, fairness and uprightness in the institution. It fosters a vision of gender equity and empowerment through its teaching-learning, research and other activities. It works on creating an enabling environment for girls across all intersections including disability, sexuality, and socio-economic backgrounds.

2. Gender sensitisation is integral to all the activities oraganised at the college level. Preference is given to papers that focus on egalitarian society like 'Literature and Gender', etc. Many seminars, panel discussions, and workshops are conducted on gender-specific theme.

3. **Women cell** of the college addresses questions of gender equity by conducting:

  - Interactive sessions, workshops, seminars, movie screenings.
  - Ensuring a safe and enabling environment through self-defence workshops and awareness generation programmes on eve teasing, menstrual health, legal rights, cybercrime;
  - The Internal Complaints Committee (ICC) is the statutory body which works towards the prevention and redressal of sexual harassment. It creates legal awareness, facilitates counselling and prompt redressal of complaints. In the orientation programme, held every year at the beginning of the session, students are briefed about the workings of the committee.

4. **NCC and NSS units** of the college play an important role in spreading awareness about social issues, health concerns, cleanliness, hygiene etc. These units also train and motivate girls to choose careers in defense and civil services.

Along with these, there are various other committees working round the clock to ensure the atmosphere of inclusive learning without any fear, intimidation, bias, bullying and violence

  - Anti-Ragging Committee
  - Anti-Sexual Harassment Committee
  - Grievance Redressal Committee
  - Internal Complaints Committee
  - Dispensary/Health Committee Discipline Committee
  - Proctorial/Mentor Mentees Group Committee

Safety and Security is maintained in the college through following measures:

- High walls and strong gates surround the college campus
- CCTV cameras are installed at all strategic points like college main gate, parking, corridors and other places to ensure the safety of the students and the staff.
- Identity Cards are issued to all students to ensure the entry of bonafide students in the campus.
- Teachers are assigned Proctorial Duties to monitor the activities of the students around the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: D. Any 1 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. To build a nation of youth who are noble in their attitude and morally responsible, the college has organized and conducted several activities to develop and promote an environment for ethical, cultural, and spiritual values among the students and staff. To create emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the management's initiative and support for recreation and amusement and generating a sense of oneness and social harmony.

The college celebrates cultural and regional festivals like Diwali Mela Celebration, Holi Milan Celebration, Fresher's Party, Teacher's Day, Rally, Plantation, Youth Day, Women's Day, Yoga Day, religious ritual activities are performed in the campus. Motivational lectures of eminent persons in the field are arranged for the all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many solid infrastructures for various sports activities for the physical development of the students. In this way, the institute's efforts/initiatives provide an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. A dedicated teacher-mentor is assigned for outstation students. Teachers adopt a bi-lingual teaching mode to assist students with linguistic challenges wherever required. This helps students enhance their academic performance. To maintain linguistic importance, the Department of English maintains the linguistic lab. Birth anniversaries of all national heroes are celebrated with the local community. Thus the college has created a very positive image for all the communities, and they donate and help the college in developmental activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Practice 1 **Green clean campus** :

- Ban on Single use plastic
- Lush green campus, tree plantation drive
- Taccabo Free campus
- EVS is compulsary subject in UG 1st year.
- Botanical Garden
- Limit on Automobiles inside the campus.
- Cycle rally and awareness program.

2. Practice 2 Holistic development of students

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Women Empowerment through Education
The Vision of women's empowerment inspires us:
? To provide quality education with self-confidence, inculcation of ethics, fostering independent thinking and pursuit of excellence, sensitisation to social and environmental needs and a holistic and global

outlook on life.

? To create a student-centric learning environment driven by a passion for excellence, research culture, and an eco-system for innovation and creativity.

? To encourage a participatory approach among staff students, alums and other stakeholders

? To provide adequate opportunities to engage in a multitude of interests of our diverse student community in academic, co-curricular and extra-curricular activities.

? To provide them easy access to quality higher education and job opportunities

Gender Disparity and Reservation

Fully aware of their **rural and socio-economic background**, the college has a robust Institutional mechanism to actualize its goals of gender equality and works ceaselessly to mitigate gender disparity. The college starts its pivotal role of mitigating gender disparity by offering reservation in admissions to U.G./P.G. classes to students belonging to SC/OBC/PH and EWS Categories. The girl-students are familiarised with the different cells and Activities undertaken in the college.Such programmes instil a sense of confidence in the newcomers and prepare a perfect Platform for them to choose activities of their preference to further the cause of holistic development. **Most of the students come from weaker section of the society.**

Counseling

GC Narnaul recognises that counselling is essential for students to navigate these demands and achieve their academic potential. In keeping with its mission to provide for the all-round holistic development of women students, our institution offers formal in- house counselling. This counselling is free and open to all students and staff, and complete confidentiality is maintained. Some recurring student concerns flagged by the College Counsellors are Time, Stress, Relationship Management, Family Problems, Body Image, self-confidence, Career Counseling and Teething Problems faced by first-year and outstation students. The institution also has a robust Mentor-Ward Programme that complements the teaching-learning exercise, and every student is paired with a faculty mentor, thus allowing them to reach out for individual sessions for counsel. Various talks on Gender Sensitization are organized from time to time. This has helped students understand the significance of counseling, work on their fears and anxieties and achieve their best in curricular and extra-curricular activities.

Earn While You Learn Scheme

Earning while learning mechanism is another vital tool for the girl-students to empower themselves.

Providing financial assistance to the poor and needy students from SC and OBC categories is another critical measure the institution took to empire the girl students. Another essential feature adopted by the institution to bring about gender equality is waiving tuition fees for UG students. From 2023-24 onwards, this facility has been extended to all PG students, irrespective of their income category. A significant hurdle the girl students face, most of them hailing from rural areas, is the cost of commutation from their homes to the college. To address this problem and to mitigate their travelling expense, a bus-pass facility is provided to the girl students, and almostgirl students are availing themselves of this facility. This measure of the college is among the most significant and influential mechanisms to empower girl students because easy and free accessibility to transport facilities ensures unhindered education to girl students and paves the way for their empowerment.

Awareness of Laws

The college makes the girl-students familiar with the existing laws and remedies available to them from all types of exploitation, whether physical, sexual, economic or caste and gender-based. The legal cell of the college keeps on holding. In seminars, eminent lawyers are invited to impart the girl-students' legal knowledge that can be used to thwart any exploitation. Through such workshops, they are also sensitised towards female-facticide, anti- dowry, and domestic violence laws. Competitions are also held under the aegis of the legal cell to strengthen their awareness of their rights.

Cultural Activities

The cultural activities hosted by the college and teams sent by it to different colleges for the participation of girl-students in cultural activities help them ward off their inhibitions and open new vistas for them. Different clubs have been formed in the college, and various activities viz. Sports,cultural,red ribbon club.

Vocational & Self Defense Training

The women's cell of the college organises "Self-defence Training classes" to infuse a sense of security among the girl students. . Another significant initiative in the direction of women's empowerment taken by the women's cell pertains to organising tailoring and knitting,embroidary classes. These classes/workshops help the girl-students learn new skills which will prove handy to them to become self-reliant and self-employed. The cell also arranges lectures of specialists such as gynaecologists and sensitise them about the various health issues relating to the menstruation period, slain diseases, etc. The cell also ensures that vending machines efficiently, and the tendency of using unclean clothes during the musteration cycles by some of the girl-students belonging to rural and marginalised groups is curbed. With the help of specialist doctors and NGOs, the girl-students are also motivated to shun fart foods and adopt-healthy and nutritious diets.

The Placement Cell of the College

The sole purpose of studying in a college of repute is the desire for a better placement.

 the Placement Cell is working in the institution, and it serves as an interface between the students and the employer. The Placement Cell also organises various seminars, workshops and extension lecturers.

Mentoring

Mentoring benefits all students. For some students who may be experiencing social isolation, mentoring can be a much-needed emotional and social support. For other students experiencing academic challenges, it can be an effective strategy for building a new or renewed love of learning and literacy. The college has assigned duties for the teachers as Mentors for a specific group. These mentor groups have played a significant role in:

? Building students' sense of belonging within the school community

? Enhancing attendance and motivation to learn

? Helping individual students feel more connected and valued in their school community

File Description	Document
Appropriate web in the Institutional website	[View Document]()

5. CONCLUSION

Additional Information :

College is progressing by leaps and bounds. Some notable initiatives and additions made during the current academic session include:

1. Publishing college Magazine Tridhara.

2. District Level Nodal of AISHE.

3. Conducted NEP workshop for staff.

4. New builing is barrier free and disabled friendly.

5. Winner of Youth Red Cross Overall Championship trophy from last three years at university level.

Concluding Remarks :

Govt. College, Narnaul being one of the leading colleges in the state is dedicated towards holistic development of students by providing co-educational environment to the students of various backgrounds. The college is committed to nurture young minds and removing socio-economic barriers and discrimination. Most of the students prevail from weaker socio-economic sector.

The college has taken concrete measures for quality enhancement:

1. Number of co-curricular activities including NSS, NCC, YRC and Sports are held throughout the academic calendar part of our academic calendar.

2. Regular seminars, expert talks, workshops and other academic activities are organized to supplement the college teaching.

3. College provides ample opportunities for student placements with regular individual and collective job fairs.

4. College has an e-Learning center to nurture essential 21st century skills among the students.

5. College is entrusted upon to organize district level events like science exhibittion, science quiz , essay writing competitions etc.

6. College has ample number of labs for different science subjects for experimentation. 7. College has robust ICT infrastructure.

We are striving hard to convert our weakness into strengths and limitations into challenge towards the academic excellence.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 142 Answer after DVV Verification: 126 Remark : DVV has made the changes as per shared report by HEI remove the duplicates .
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: C. Feedback collected and analysed Remark : DVV has selected the C. Feedback collected and analysed according to the document .
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
480	602	520	406	574 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
472	585	512	406	571 | 2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years** Answer before DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
811	837	795	778	763 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
811	837	795	778	763	

Remark : DVV has made the changes by looking seats earmarked against the students admitted from the researved categories.

2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years**

2.4.1.1. **Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
142	142	111	111	111

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
139	92	92	111	111

Remark : DVV has made the changes as per shared data template document .

2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
89	92	94	89	87

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
89	92	92	89	86

Remark : DVV has made the changes as per shared report by HEI .

3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	5	7	6

	Answer After DVV Verification : 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
6	6	2	5	4	 Remark : DVV has made the changes as per sharedprovided by list of resaech paper remove the duplicates .
3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
11	1	0	2	15 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
11	1	0	2	2	 Remark : DVV has made the changes as per shared by books and chapters name reomve the duplicates.
3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
71	78	27	16	28 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
62	52	19	9	21	 Remark : DVV has made the changes as per shared report excluding the youth ,yoga day etc .
4.3.2	**Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 155

Answer after DVV Verification: 121

Remark : DVV has made the changes as per shared report by HEI .

5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
839	105	112	60	606

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
822	105	112	55	606

Remark : DVV has made the changes according to the report .

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
98	134	157	36	42

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
78	93	69	32	32

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
509	491	776	628	343

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

| 509 | 491 | 776 | 628 | 343 |

Remark : DVV has made the changes input exluded the duplicates .

5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years*
	5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
43	09	00	05	04

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
34	08	00	05	04

Remark : DVV has made the changes as per shared report excluded the duplicates .

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**
	5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	01	00	07	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	01	00	03	00

Remark : DVV has made the changes as per shared report remove the duplicates .

6.2.2	*Institution implements e-governance in its operations*
	1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support**

4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: E. None of the above
Remark : DVV has selected the E. None of the above according to the document .

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations