# YEARLY STATUS REPORT - 2020-2021

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | Govt. College, Narnaul |
| • Name of the Head of the institution | Dr. Jagmesh Jakhar |
| • Designation | Principal Incharge |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 01282251256 |
| • Mobile No: | 9050402888 |
| • Registered e-mail | principal.gcnnl@gmail.com |
| • Alternate e-mail | principalgcnnl@yahoo.co.in |
| • Address | Railway Road, Narnaul |
| • City/Town | Narnaul |
| • State/UT | Haryana |
| • Pin Code | 123001 |
| **2.Institutional status** | |
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | UGC 2f and 12(B) |

| | |
|---|---|
| • Name of the Affiliating University | **IGU, Meerpur** |
| • Name of the IQAC Coordinator | **Sh. Rasharpal Yadav** |
| • Phone No. | **01282251256** |
| • Alternate phone No. | **9467723723** |
| • Mobile | **9416114615** |
| • IQAC e-mail address | **principal.gcnnl@gmail.com** |
| • Alternate e-mail address | **principalgcnnl@yahoo.co.in** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | http://gcnnl.ac.in/Home |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://gcnnl.ac.in/Home |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **B+** | **77.25** | **2003** | **Nil** | **Nil** |
| **Cycle 2** | **B+** | **2.57** | **2017** | **22/02/2017** | **21/02/2022** |

| **6.Date of Establishment of IQAC** | **12/04/2016** |
|---|---|

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Govt College, Narnaul | Salary, LTC, DA etc | Govt of Haryana | 2020 | 9578826 |
| Govt College, Narnaul | Extension lecturer salary and material | Govt of Haryana | 2020 | 54680667 |
| Govt College, Narnaul | Library | Govt of Haryana | 2020 | 70211889 |
| Govt College, Narnaul | Earn while you learn | Govt of Haryana | 2020 | 3000000 |
| Govt College, Narnaul | Women Cell | Govt of Haryana | 2020 | 70512 |
| Govt College, Narnaul | Scholarship and Stipend | Govt of Haryana | 2020 | 137000 |
| Govt College, Narnaul | Scholarship and Stipend | Govt of Haryana | 2020 | 111600 |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | Yes |
| • Upload latest notification of formation of IQAC | View File |
| **9.No. of IQAC meetings held during the year** | 3 |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | No |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |

| | | |
|---|---|---|

| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |
|---|---|
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Online fee payment mode is adopted for safety consideration of students in pandemic

Due to out break of pandemic, Online Teaching learning was conducted through Google Classroom, Google Meet, Edusat Channels, Zoom etc.

Students Counselling in view of Pandemic motivating and helping them to find a solution to their problems and guiding them for the right path.

Implemention of Digital Record keeping, Updation of website, Online Admission System, Employees MIS, Digital Submission of ACR

Passport of final year students will be applied free of cost from college and their fees will be reimbursed as per govt. initiative.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Adoption of Online Fee payment mode | Online fee payment mode is adopted for safety consideration of students in pandemic |
| Implementation of Online Teaching and Learning | Due to out break of pandemic, Online Teaching learning was conducted through Google Classroom, Google Meet, Edusat Channels, Zoom etc. |
| Students Counselling in view of Pandemic | Students Counselling in view of Pandemic motivating and helping them to find a solution to their problems and guiding them for the right path. |
| Digitaliztion of records and office automation | Implemention of Digital Record keeping, Updation of website, Online Admission System, Employees MIS, Digital Submission of ACR |
| Final Year students Passport to be applied through college | Passport of final year students will be applied free of cost from college and their fees will be reimbursed as per govt. initiative. |
| More focus on research and development | Teachers attended online webinars, conferences, FDP, workshops. |

| 13.Whether the AQAR was placed before statutory body? | No |
|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2022 | 30/03/2022 |

## 15.Multidisciplinary / interdisciplinary

Govt. College, Narnaul has a holistic multidisciplinary curriculum with a vision to equip the students with an overall knowledge on allied fields apart from their core subjects. Humanities, Science and Mathematics are an integral part of the various courses in the Institute. With compulsary Environment studies and computer awareness programme college is dedicated towards providing holistic environment under one roof. The college staff imbibes moral education, sports culture, self defence programme and other co curricular activities. College offers 10 PG programs and 5 UG programs of different disciplines from science, maths, humanities, literature and so on.

## 16.Academic bank of credits (ABC):

Students are motivated to attend MOOC courses on SWAYAM. The college is affiliated to IGU, Meerpur and follows the curriculum offered by it. ABC is not impleted as of now but soon as per NEP2020 Guidelines and university curriculum, ABC will be implemented. Our faculty members are part of BoS and University Court.

## 17.Skill development:

The college's skill development efforts are evident through its enrichment of curriculum, electives, add-on courses etc.

The Institute organizes various model-making competitions and exhibitions, workshops, and projects for the students on a regular basis to encourage skill development. External experts guide the students in the same.

The soft skill development program is an integral part of every student's curriculum. College is well equipped with english language lab, math lab, computer labs, chemistry lab, physics lab, Geology Lab, zoology and botany labs. College also offers M.Sc Geology which is one of its kind in Haryana Govt Colleges.

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

For the appropriate integration of Indian Knowledge System in curriculum, the institution takes the following measures:

a) The faculty uses bilingual mode of teaching, and the Institution plans to incorporate Tribal Languages with NEP 2020 implementation.

b) Bilingual mode of teaching and delivery is ensured at the time of recruitment of faculty. c) All the degree courses are taught bilingually in the institution since its inception.

d) Efforts of the institution to preserve and promote the Indian languages, its ancient traditional language, arts, culture and traditions.

The Institution uses the modes pertaining to the appropriate integration of Indian knowledge system by teaching in bilingual mode, observance of Hindi Diwas and International Mother Language Day

## 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Following are the institutional initiatives to ensure Outcome Based Education:

i) The college conducts regular theory and practical classes as well as workshops, hands on training programmes, skill development programs, internship, project work etc.

ii) The Institution captures course outcomes through internal assessment, remedial and tutorial classes, Hands on Training, Workshops and Seminars for students.

iii)The Institution plans to conduct more training based analytical programmes pertaining to Outcome based education in view of NEP 2020.

## 20.Distance education/online education:

The unprecedented situation of COVID-19 caused the government of India to instruct educational institutions to switch to an online mode to mitigate the losses for students due to the pandemic. Online learning is currently adopted by educational institutions worldwide to provide ongoing education during the pandemic.The COVID-19 pandemic disrupted the world in ways unimaginable. Online learning is currently adopted by educational institutions worldwide to provide students with ongoing education during the COVID-19 pandemic. Even though online learning research has been advancing in uncovering student experiences in various settings. Various platform used for online education include Zoom, Google meet, webex. Notes and tutorials were shared using Whatsapp group. Even examination

`were conducted through online mode.`

# Extended Profile

## 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | **470** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 2.Student

| 2.1 Number of students during the year | **3604** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **935** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 2.3 Number of outgoing/ final year students during the year | **1087** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 3.Academic

| 3.1 Number of full time teachers during the year | **95** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 Number of Sanctioned posts during the year | **78** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 4.Institution

| 4.1 Total number of Classrooms and Seminar halls | **38** |
|---|---|
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | **70.13** |
| 4.3 Total number of computers on campus for academic purposes | **180** |

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Our college is affiliated to Indira Gandhi University, Meerpur so we follow the curriculum designed by it.The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development.The lesson plan is prepared by teachers as per individual time table havingdetails of contents to be covered and the actual topics covered against the plan in the entire semester. All Internal Examinations and Class tests are conducted to check whether the students haveacquired knowledge as outlined in the objectives of the curriculum. All examinations areconducted according to the Academic Calendar. The college constitutes the Time Table committee. Teachers conduct classes according to thetimetable.**

Departmental meetings are held periodically to review the syllabus completed.For the effective transmission and delivery of curricula, departments integrate classroomteaching with various ICT tools, laboratory practicals, field projects, students seminars,tutorials, question papers solving, research projects, field survey, etc.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is affiliated to Indira Gandhi University, Meerpur so we follow the curriculum designed by it. The academic calendarhelp faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members.All the classes and examinations are planned as per the calendar, thus ensuring complete adherence.

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | No File Uploaded |
| Link for Additional information | Nil |

| | |
|---|---|
| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | A. All of the above |

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | **No File Uploaded** |
| Any additional information | **No File Uploaded** |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**11**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | **No File Uploaded** |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | [View File]() |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**0**

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

**1024**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | **No File Uploaded** |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**GENDER EQUALITY**

**The understanding of gender issues is a crucial part of many courses. Students are made aware of the need for gender equity and inspired to work towards it.GC,Narnaul hosts guest lecturers, exhibitions, street plays, andevents that promote gender equality. College has Active Women Development cell and special facility of common room for girls students. Nutrition awareness programmes are conducted time to time along with "Beti bachao Beti Padhao Campaign".Free Self Defence training is provided to girl students.**

**ENVIRONMENT AND SUSTAINIBILITY**

**Based onsustainable way of life, which integrates practises in agriculture and dairy, education and healthcare, as well as innovation.GC, Narnaulhas a strong community-oriented work culture. All UG programmes contain a required core course in environmental studies. There are organised environmental awareness camps, seminars, workshops, guest lecturesand field trips. Every year,students celebrate Environment Day, Earth Day, and Water Day in letter and spirit.**

**HUMAN VALUES**

**Govt College, Narnaul is specially focused on the development of human values and professional ethics. Scientific Methodology,Village adoption, Social Service: (to engender the spirit of brotherhood of man and to facilitate the establishment of casteless and classless society),Co-curricular Activities,Environment Studies,First Aid Training.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | **No File Uploaded** |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**2**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | **No File Uploaded** |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | **No File Uploaded** |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**19**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | **No File Uploaded** |

## 1.4 - Feedback System

| | |
|---|---|
| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution** | **A. All of the above** |

**from the following stakeholders Students Teachers Employers Alumni**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | **No File Uploaded** |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | **No File Uploaded** |
| Any additional information(Upload) | **No File Uploaded** |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **B. Feedback collected, analyzed and action has been taken** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | **Nil** |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1870**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | [View File](#) |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**631**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | [View File](View File) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Students enrolled in the department are identified as slow and advanced learners based on the degree of marks obtained and class test conduct by the teacher. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. Advanced learners and slow learners have identified as per their responses in the classroom as well as the performance in the Unit test, internal examinations. Following activities are done by teachers for students: ## Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Encouragement in NSS, Sports, and academic activities. 7. Extra library books. ## Advance learners: 1. Advance notes 2. Seminar sessions 3. Self-Discipline Day & Teachers Day 4. Experimental learning sessions i.e., Industrial Tour 5. Assessments 6. Group discussion sessions 7. Advance questions papers. In order to enhance their confidence level, the College conducts different activities such as NSS, Cultural, and Sports to develop their overall personality.**

| File Description | Documents |
|---|---|
| Link for additional Information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **3033** | **95** |

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |

## 2.3 - Teaching- Learning Process

**2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Teaching-learning methods adopted by the faculty members include Lecture Method,Interactive Method,Project-based Learning, Computer-assisted Learning, Experiential Learning. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. Student centric methods 1.Experiential Learning: Department conducts add-on programs to support students in their experiential learning. The department communicates the following experiential learning practices to improve creativity and cognitive levels of the students. • Laboratory Sessions are conducted with content beyond syllabus experiments. • Industrial Visits to engage them in experiential learning while visiting the organization 2.Participatory Learning: In this type of learning, students participate in different activities such as seminars, group discussions, wallpapers, projects, and skill-based add-on courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills. • Regular Quizzes- Quizzes are organized for student participation at intra or inter-department levels. • Seminar Presentation – Students develop technical skills while presenting papers in seminars. 3. Problem-solving methods: Department encourages students to acquire and develop problem solving skills. For this,student participate in different technical tests and other competitions. •Regular assignments based on problems •Regular Quizzes •Case studies discussion •Class presentations**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

**2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words**

**College uses Information and Communication Technology (ICT) in**

education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute- ICT Tools: 1. Projectors- 10 projectors are available in different classrooms/labs 2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus. 3. Printers- They are installed at Labs and all prominent places. 5. Seminar Rooms- Three seminar halls are equipped with all digital facilities. 6. Smart Board- One smart board is installed in the campus. 7. Online Classes through Zoom, Google Meet etc. 8. MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx et Use of ICT By Faculty - A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations. B.Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS. C. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

92

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | No File Uploaded |

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

**95**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**43**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**468**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- As per university norms usually internal assessment weightage is 20% of Maximum marks for particular course of a particular program.
- The breakup of Internal Assessment as prescribed by the University is as follows: 50 % through Class Tests; 25% through Assignments, presentations and response in the class and remaining 25% through Attendance.
- The criterion is quite clear & transparent devoid of any bias on the part of the teacher. Students are informed at the outset that independent learning, discussion, queries and original new ideas will be given additional points.
- Teachers make the students aware about the Internal Assessment Evaluation Criteria and it is discussed with them in detail, at the outset of the session to enhance transparency and rigor with a view to motivate them for individual and original work.
- At least 2 class tests and multiple Assignments are conducted to give maximum opportunities to improve their performance. Best performance is considered for final internal assessment evaluation.
- Teachers also bridge the knowledge gap of the students through innovative pedagogical practices employed in their teaching.

Students are encouraged to participate in interactive sessions, group discussions, fieldworks and educational tours with some incentives of internal marks.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At Institute level, Registrar and house examination committee, comprising of a senior teachers as Registrar and convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. . If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made.

If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary.

Parents are informed about their ward's performance through SMS or Mail. Students are counselled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations.

Within a time bound the Internal Assessment marks are entered in the University web portal as per directions of university.

The grievances regarding university examinations are forwarded to the University Grievances Committee.

The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

| File Description | Documents |
| --- | --- |
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Methods of Communication:

The Govt. College, Narnaul adopts Outcome based courses and it has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first year students at the commencement of the programme.

Few hours are spent by the teachers introducing the subject to the Students.

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

The importance of the learning outcomes has been communicated to the teachers in BOS & IQAC meetings.

The students are also made aware of the same through Mentor Mentee meetings

The same are widely propagated and publicized through various means such as display and/or communication platforms such as college Website, Department Notice Boards, Parent meet, Alumni Interactions etc.

The Course Outcomes are communicated to the students by the respective faculty .In addition to this the course outcomes of all subjects, Lesson plan of a course contains regarding COs and each class is marked according to the COs. Course outcomes of laboratory courses are published in the respective laboratory and in the lab Manual/Student Lab record.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with guidelines of Indira Gandhi University, Meerpur, Rewar.

- The Learning Outcomes-based Curriculum Framework is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices.
- Learning outcomes form an integral part of college vision, mission and objectives. The learning objectives are communicated through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff.
- Informing the stakeholders, especially the parents, persuade

- students towards skill oriented and value based courses. Students are made aware of the course specific outcomes through classroom discussion, expert lectures and practicals. Teachers are also well communicated about the outcomes.
  - The college deputes teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes. Teachers actively participate in Board of Study on revision of syllabus organized by the university. Many teachers are also the members of syllabus sub committees, thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.
  - Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career thus helping existing students align better with the specified course outcomes.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**776**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Paste link for the annual report | **Nil** |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

| | |
|---|---|
| [http://gcnnl.ac.in](http://gcnnl.ac.in) | |

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | [View File](View File) |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**00**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | [View File](View File) |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

**2**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | View File |

## 3.2 - Research Publications and Awards

## 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

## 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

**05**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

## 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

## 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

**02**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | View File |

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Extension activities aim to educate and guide the students, extend their competencies beyond campus, and encourage them to become responsible citizens. There are diverse platforms at Government**

**college Narnaul that work hard to organize and conduct extension activities. For promoting participation in these activities, notices, invitations, posters are circulated through social media and college notice boards. These societies are namely NSS, NCC, Women development cell, Youth Red Cross club, Red Ribbon Club etc. The societies have also appreciated and recognized for their contribution at many Government and non-government platform. These activities not only help students to be responsible citizens but also embark positive influence by developing confidence and leadership qualities in them.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year(Data Template) | <u>View File</u> |
| e-copy of the award letters | **No File Uploaded** |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**16**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**1233**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**3**

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | [View File](View File) |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Government College Narnaul has adequate infrastructure and physical facilities for teaching-learning. It has well-maintained spacious classrooms, ICT classrooms, and laboratories. Twelve classrooms are ICT enabled with projector and Smart Board facilities. The Auditorium is spacious and supported by air-conditioners. All the laboratories are user-friendly and well-equipped with necessary and advanced instruments. We have computer labs with good computers for the students of computer science courses. The math's and English labs have computers for their respective practical works. Digital Loungs, with a capacity of 17 computers, works for students across the subjects. Most departments have printers and computers with internet and WIFI connectivity for research and administrative work. All the laboratories are well-equipped with state-of-the-art equipment and facilities. These laboratories are used for conducting practical as per the curriculum.**

**The library has a good treasure textbooks,reference books , and magazines and has been automated since 2017 with SOUL 2.0 LE software. The**

**Water coolers and R.O. have been installed and maintained in the college for the students and staff members.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports have an important place in human life. Swami Vivekananda Saraswati has said that a healthy mind is formed in a healthy body. Exercise or sports are the only means to make a human healthy. With an aim to build a healthy mind within educated professionals, the sports department of the Government College, Narnaul, established in 1954, is striving. At present, facilities are being provided for many sports competitions in the college under the auspices of Dr. Sanjay Tanwar sports in-charge since 2017. Colleges teams are participating in a number of events at various levels viz. Distt., State, National, Inter college, Inter University etc. and have obtained awards & medals at each level.

Government College, Narnaul is equipped with state-of-the-art sports, yoga and gymanism infrastructure. All the major sports facilities like 400 Meters track, football ground, basketball Court, lawn tennis court, multipurpose hall for indoor games like wrestling, kabaddi, basketball, shooting, table tennis, cricket, archery, chess and yoga are in the college campus and well maintained. In –house training facilities to students ensuring the capacity to build a great infrastructure for all the emerging sports person. Department of Sports helps to provide the TA/DA as well as refreshments to all participants for various events. Due to COVID-19 pandemic, in 2020-2021, no sports or other cultural events were organized in the institution.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | Nil |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

13

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

`13`

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

`115.94`

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Government College, Narnaul is decorated with well maintained library having nearly 26500 text books and around 30000 reference books. In order to maintain the library resources, Library is equipped with Integrated Library Management System (ILMS) named SOUL 2.0 LE. This ILMS is partially automated in nature and its version is 2.0. Its year of automation is 2020.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional Information | **Nil** |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | **E. None of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**100005**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Audited statements of accounts | [View File](#) |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | [View File](#) |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**60**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | [View File](#) |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Govt. College, Narnaul is efficient in apprising the IT facilities time to time at the very prompt time. Our College office is partially automated with Management Information System. The campus is connected with Local Area Network. A dedicated server system has been installed for the campus networking management with a capacity of 50 Mbps. All the departments are networked through unlimited broad band internet connection. Wi-Fi facility in the campus makes accessing online materials easier. Open access system is followed in the library. Departments have the essential IT infrastructure like Computers, Printers, Scanners, Photocopiers, projectors, and speakers. Smart classroom with smart board, LCD projector, Internet connection, Laptop and speaker system is accessible in our college. Multimedia projectors are available in the college. Multipurpose Hall and seminar halls are well equipped with LCD projector and ICT tools. The IQAC of the College has computers with LAN and Wi-Fi connectivity to facilitate Documentation and Communication Management System. The College launched an official You tube channel, through which the activities, orientation classes and talents of our students have been exposed. As the pandemic situation haven't been relaxed , the teachers activated zoom platform for conducting webinars and other academic and administrative level online activities.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

## 4.3.2 - Number of Computers

**127**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Student – computer ratio | View File |

| **4.3.3 - Bandwidth of internet connection in the Institution** | **B. 30 - 50MBPS** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**115.94**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts. | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**College smart classrooms help students learn. Due to the pandemic, schools have switched to smart classes, devaluing traditional classrooms. Interactive panels, internet access, projectors, speakers, visualizers, etc. aid smart classrooms. Housekeeping and Non-Teaching staff under the Cleaniness committee and Head of Department maintain the Girl's Common Room, Laboratories, Classrooms, Library, NCC office, NSS office, and Sports Complex. The**

**Lab Assistant supervises manufacturers and service technicians who inspect lab and sports equipment on working and non-working days. Stock registers are updated. RUSA funds upgraded Library facilities. On weekdays, the Library is open from 9 to 5. Housekeeping/Library Staff regularly fumigates, dusts, and shelves books. A 25KVA generator handles power outages. A committee maintains the drinking water cooler and RO system. NSS, NCC, and YRC clean College planting areas. The college has a water tank for summer use. The registrar committee reviews UG/PG students' internal evaluation, attendance, monthly class tests, and assignment seminars.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**150**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | [View File](#) |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

| 150 |
|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | [View File](#) |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

| File Description | Documents |
|---|---|
| Link to institutional website | **Nil** |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | [View File](#) |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

| 495 |
|---|

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

| 495 |
|---|

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | [View File](#) |

13-06-2023 11:27:12

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | E. None of the above |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**20**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**15**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | <u>View File</u> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**10**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | <u>View File</u> |
| Any additional information | **No File Uploaded** |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**00**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**All the department have separate subject society in which students class representative participate and discuss the welfare , academic excellence of the students.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**00**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**NO**

| File Description | Documents |
| --- | --- |
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Upload any additional information | **No File Uploaded** |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision**

**An institution with a positive impact on society, by providing innovative affordable education to students by equipping them with the knowledge and skills necessary to succeed in their chosen fields and helping them to reach their full potential and became future leaders, business owners and most importantly good human being.**

**Mission**

**1. To create a better education environment by offering state of art infrastructure and quality human resource and nurture students to attain academic brilliance, civic culture and became enlightened citizens.**

**2. To prepare students from different sectors of society to complete globally and moulding them in to future nation makers or builders.**

**The Principal, Academic coordinator and Staff members are involved in defining the policies and procedures, framing guidelines, rules and regulations pertaining to admission grievance, counselling, placement and discipline.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. All decisions of the Institution are governed by the management of facts and information. Both students and faculties give their suggestions to improve excellence in every aspect of the institute. The Principal, Academic coordinator and Staff members are involved in defining the policies and procedures, framing guidelines, rules and regulations pertaining to admission grievance, counselling, placement and discipline. Students are empowered to play an active role as a coordinator of co-curricular activities and extracurricular activities, social service coordinator. Office members are involved in executing day-to-day support services for both students and faculties. During the year 2016- 17, the college organized cultural fest and delegated power to the teaching staff, non-teaching staff and students to mobilize the resources in the annual Cultural Fest – (Basant Utsav ). Every Department has societies in which academic fests are organized by the teachers and students both. The academic fest at the department level is discussed by the HOD with the faculty team in consultation with the principal.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The Principal, Faculty and Non-Teaching staff members are involved in executing the procedures,made by DHE guidelines and rules and regulation pertaining to admissions. Student union is also assigned duties regarding the grievances of the students during the time of admissions. Student's grievances redressal committee is always there**

for attending and redressal of student's problem. There is also an Internal complaint committee in which the students are empowered to play an active role as the student coordinator for taking the problems of the students and discuss these problems with the faculty and Principal.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All thepolicies, administrative setup, appointment and service rules, procedures, etc. are maitained and followed as per Haryana Governments and DHE Norms.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | Nil |
| Upload any additional information | No File Uploaded |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | [View File](#) |
| Screen shots of user interfaces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | [View File](#) |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching**

• **Reimbursement of tuition fee of their children as per rules** •Reimbursement of medical bills • LTC,HTC Facility • Various kinds of leaves: Earned Leave, Child Care Leave, Casual Leave, Sabbatical, Study Leave etc. are given to the faculty members as per Haryana Govt. rules.

**Non Teaching**

• **Reimbursement of tuition fee of their children • Reimbursement of medical bills • LTC, HTC Facility • Festival Advance. • Uniform expenses • Cycle Advance • Two wheeler advance etc. are given as per Haryana Govt. rules.**

**Student**

• **Provides scholarships to the students as per Haryana Govt. rules.** • Relaxation of attendance for participation in Sports/NCC/ various other intra/inter college /University /State/National/International level activities/events etc. as per University guidelines. • Placement/Career Guidance. • Common Room for girls students assistance for participating in the Sports/other Extra-Curricular Activities.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

`00`

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

`00`

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**9**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | [View File](#) |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**As it is a government college so Annual performance report for teaching and non teaching staff is done as per DHE normsas performance appraisal system.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Audit by Higher EducationDepartment , Government of Haryana.00**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

13-06-2023 11:27:12

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

`00`

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | [View File](#) |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**All the funds and resources are utilized as per DHE and Government of Haryana Norms.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The IQAC performing the following tasks on a regular basis:**

**1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.**

**2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.**

**3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.**

**4. Encouraging staff to adopt innovative teaching learning methods to make online teaching interesting.**

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Academic review through periodical meetings:**

**The IQAC conduct periodical meetings with the departments, Internal Examination Committee, Council of the Heads, the principal, throughout the academic year in the presence of the IQAC coordinator.**

**Use and enrichment of ICT infrastructure**

**The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in academic and laboratories.**

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | D. Any 1 of the above |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://drive.google.com/drive/folders/1lDjutsZZC_eZbt6cG5VsSvdA_gF0sj9d?usp=drive_link |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Gender Equity,Sensitization,and Empowerment of Women: Activites**

**The college firmly believes on the natural and constitutional privileges of everyone on the basis of the principle of freedom, equality, fraternity and determinately strives to inculcate these values in the very personality of its all the stakeholders and responsible to create Conducive, nurturing and fearless atmosphere in the campus. To integrate equal opportunities, the college has taken many gender equity initiatives. It is very much concerned with the safety and empowerment of women in the present scenario. We have always promoted gender equity in every sphere of life. It is committed to creating and maintaining an environment in the campus and the surrounding vicinity in which everyone can work together without gender discrimination, violence, harassment, exploitation, intimidation and discrimination. The College strives to inculcate a zero tolerance stand towards all forms of discrimination and prohibit cultural mindset against women. In order to achieve this, the college takes many initiatives by organizing various activities.**

**Activities Report 2020-21**

**1.Quiz on Women's Rights and Acts (02-02-2021)**

**2.Extension Lecture on Female Healthcare and Hygiene by Dr. Rashmi (Gynaecologist), Rainbow Hospital, Narnaul (05-02-2021)**

**3.Self Defence and Taekwondo Training (17-02-2021 to 22-02-2021)**

| File Description | Documents |
| --- | --- |
| Annual gender sensitization action plan | https://docs.google.com/document/d/1Q3yTNKqA 8kdGT8IIDcRjqjWxCrBmKswO/edit?rtpof=true |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://docs.google.com/document/d/1Q3yTNKqA 8kdGT8IIDcRjqjWxCrBmKswO/edit?rtpof=true |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy  Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **D. Any 1 of the above** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Geo tagged Photographs | **No File Uploaded** |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**

**College has organized numerous cleanliness campaigns over the last few years. These initiatives encourage students to separate recyclable and non-recyclable wastes. New dustbins are often installed as part of such drives. Green and blue dustbins are available at every floor of college building and garden area.**

**Solid waste management: The institution has two functional compostpits for the organic solid waste management.The organic waste of the college garden such as dry leave, grass, small branches of**

trees etc. segregated and used in the pit compost for the generation of nutrient rich compost. Usually ,it takes few months to convert waste to compost under normal environmental conditions.

Liquid waste management:The institute has a waste water recycling 1.With the help of this college waste water used for the purpose of gardening.

Hazardous chemicals and radioactive waste management:The institute has laboratory which do not works on hazardous or radioactives element.Therefore, no radioactive waste management needed.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | [View File](#) |
| Geo tagged photographs of the facilities | **Nil** |
| Any other relevant information | [View File](#) |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | A. Any 4 or all of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | **No File Uploaded** |
| Any other relevant information | [View File](#) |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** | A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

**4. Ban on use of Plastic**
**5. landscaping with trees and plants**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | **E. None of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen             reading** | **A. Any 4 or all of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College is undertaking initiatives for an inclusive environment and developing tolerance and harmony.Besides the curriculum, following

Activities are undertaken:

1.Exposure to diverse cultural traditions through various societies activities including Arts and Indian Folk Dance,Indian Music, and Indian classical. Cultural society raises Awareness about our Cultural traditions.

2.Focus on linguistic diversity: Besides Hindi, English, and Sanskrit is also taught and activities undertaken in all languages.

3.College publications etc to promote inclusiveness and appreciate linguistic diversity.

4. NSS activities emphasizing inclusiveness: For underprivileged families in slums educational initiative.

5.Tolerance and Harmony promoted by specific committees cultural, sports committee through different activities.

6.Financial support: Fee concessionthrough the Student aid fund and scholarship programmes provides financial support.

7.Inclusive environment for PwD students: There are wheelchairs, ramps, pathways designed for visually impaired and PwD friendly washroom.sensitization of students (EVS).

8. Enabling committee helps pierce the pre-established silence

around stigmatized identity and through its timely intervention expands the structural boundaries of women's education.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | **No File Uploaded** |
| Any other relevant information | [View File]() |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizen through different activities

1. Awareness Lecture on India Constitution -

2. BTLN Level Webinar on "Role of NCC cadets for Aatam-Nirbhar Bharat"

3.Celebration on Kargil Vijay Diwas 26.07.2020

4.Unity Day Webinar

5.Incluating values through Independence Day Celebration -15.08.2020

I6 Incluating values through Women's Day –08.03.2021

7 Incluating values and sensitization through National Voters Day 25.01.2021

8.Senstization through Republic Day -26.01.2021

9. Incluating values through Netaji Subhash Chander Bose(Prakaram Diwas) 23-Jan, 2021NSS units of Govt. College, Narnaul

10..Women Cell activities for sensitization values-

11.Senstisation and incluation through CLEANESS DRIVE Activities Cleanliness is Next to Godliness

**12.Plantation Drive by NCC Wings-**

**13.Fit India Movement.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | **No File Uploaded** |
| Any other relevant information | View File |

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff    4. Annual awareness programmes on Code of Conduct are organized | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Code of ethics policy document | **No File Uploaded** |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**National/International memorial days are celebrated on a regular basis to promote unity and remind students of our country's rich cultural history. Several committees such as Cultural, Women cell,NSS,NCC Committee and NSS celebrated Azadi ka Amrut Mahotsav. International Women's Day was celebrated by WDC Teachings of Swami**

Vivekananda and Gandhiji are remembered throughout the year. Other days celebrated include World environment day (organized by EVS and NSS),National Voters' Day (Political Science Dept., Menstrual Hygiene Day (NSS),World ozone day NSS).Several festivals are celebrated including Vasant Panchmi, Diwali(NSS), Holi .Other days celebrated by efforts of NSS include National Unity Day, Vigilance week, World AIDS Day, National Youth Day, birth anniversary of Subhash Chandra Bose, Road Safety Month, Shaheed Diwas, World No Tobacco Day, Yoga Mahotsav, and International Day Against Drug Abuse And Illicit.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | View File |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice - Go Green,Plant Trees

Venue of the activity- Government College Narnaul

Objective of the practice-

1.To create awareness about environment.

2.To motivate students for plantation

Practice-

Plantation was done by staff and students in college campus.

Outcome of the practice-

Students felt motivated for plantation. Students understood importance of plants and trees in day to day life.https://drive.google.com/drive/my-drive

practice2

https://drive.google.com/drive/my-drive

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | **No File Uploaded** |
| Any other relevant information | View File |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institute Distinctiveness**

**Vision of Institute**

**"To impart high quality and equal education to rural students producing socially responsible good citizens striving for nation development."**

**Vision of Institute focuses on three aspects essentially as ..**

**1) High Quality Education**

**2) Equal Education &**

**3) Nation Development by serving the students from all section of the society by making quality higher education accessible and affordable in this area.**

**1) Overall Development of Student**

**As the Institute is located in rural areas so admitted students lack in confidence, communication skill and leadership qualities so every department nurtured the dreams of all round excellence in education through various departmental activities. Teachers motivate the students for participation at regional, state level activities conducted by other Institutes.**

**2) Social values and National Consciousness**

**Institute inculcates civic responsibilities in students like honesty, respects and concern for others. Students and staff celebrate National festivals like Independence Day, Republic Day,**

**National youth Day, and Birth and Death anniversaries of great people.**

**https://drive.google.com/drive/my-drive**

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.3.2 - Plan of action for the next academic year

**The College stands true to its founding vision and mission of providing transformative education that will enable our students to develop as persons of competence, conscience and compassion and to create a just, humane and inclusive society. As a leading co-ed college, our priority rests on providing a gender sensitive and empowering education which will help them to realize their potential and self-worth. We train our students to become enlightened citizens and make a significant contribution in all spheres of national and global life. In order to pursue the goal of transforming our society as empowered individuals, the students shall have the exposure of education through various industrial academic collaborations. This year, we plan to focus on sustainable development and environmental consciousness. We intend to realize this aim by translating values into our educational Pedagogy to inculcate a sense of responsibility and accountability within the students vis-à-vis the environment by organizing debates and/or seminars. There will be a consolidation of plastic Collection drives and sustainable practices to preserve the campus environment. The institution will also provide opportunities to both teaching and non-teaching staff to hone their knowledge and skills through Faculty Development Programms and Self Enhancement Workshops.**